

**Minutes
Imagine at Broward, Inc.
Imagine School at Broward
Governing Board Meeting
November 10, 2022
5:30 PM**

Zoom Meeting – Communications Media Technology (“CMT”) Final

Imagine School at Broward

Brian Schlang (Board Member – Chairperson) – in attendance
Christopher Buckley (CO-Secretary/Board Member) – in attendance
John Gerun (CO-Secretary/Board Member) -in attendance
Esme Maldonado (Board Member/Secretary) – in attendance
Lori Rine (Board Member) – not in attendance
Debra Darling (Principal) – in attendance
Carrera Padilla- (Assistant Principal) -in attendance
Rod Sasse- not in Attendance
Susan Onori (Regional Director) – not in attendance
Elsa Forthmuller (Regional Finance Director) – in attendance
Shakira Taylor (Business Manager) – in attendance
Brooke Davidson-London (Parent Liaison) – in attendance

Welcome

Mr. Schlang called the meeting to order at 5:31p.m. Mr. Schlang welcomed the Board and the public to the meeting. Ms. Darling announced the meeting was being recorded.

Public Notice

Ms. Darling indicated that the meeting notice was publicized on the website, parent newsletter (via parent square), and flyers posted on the main entry door to the school per the official school policy.

Approval of Minutes – September 22, 2022

Mr. Schlang asked if any of the Board members had any corrections or questions for September 22, 2022, minutes. They were reviewed and some minor changes were made.

Principals Report

Principal Darling was grateful that there was little to no impact from Hurricane Nicole. The school was closed on Wednesday and Thursday following the BCPS announcement. On Tuesday, we had a Teacher Planning Day. ELA teachers received their third training session on Lexia use, our new progress monitoring tool for Reading which replaced i-Ready. All staff were trained in CPR/AED/tourniquets/and epi-pens. Staff received certificate cards that are valid for two years. We want to thank the PTO for finding the company and providing payment.

Since our last GB meeting we have had a successful Acceleration Model Visit with our EVP, two

Regional Directors, two Group Academic Directors and a Celebrity Principal. The school also had an outstanding Spirit Week, Red Ribbon Week, Fall Book Fair, Thespian MS drama night, Soccer Season, Session 1 of enrichments and Halloween Trunk or Treat event. Our VPK and Kindergarten classes participated in the nationwide Read for the Record event on October 27th reading Nigel and the Moon with special guests of an astronaut, dancer, and superhero.

Academics

Teachers and administration completed data chats and determined the needs of individual students. Middle school intensive math teachers are working with Successmaker from Envision and doing a trial run to confirm if we want to purchase it for the entire school. It is similar to iReady. It's an adaptive learning program that continuously personalizes math instruction for student growth and differentiation and is a progress monitoring tool. It is a cost \$54/student so we want to make sure we are making a wise investment.

-Ms. Padilla and Ms. Darling have begun formal observations on the new teachers; any new teachers to our school are required to have two. All walk-throughs have been conducted providing constructive feedback.

-In December, we will have our second FAST/Cambium assessment for grades 3 -8 and STAR testing for grades K-2nd.

-We will once again be reviewing our pacing guides and instructional delivery calendars as we now have lost four days of instruction due to the two hurricanes.

-We are proud to announce that Mrs. Christina Marsman was voted as our 2022-2023 Teacher of the Year. She has been with us for 7 years. She is a Kindergarten teacher and has been the kindergarten team lead for 7 years. A big congratulation goes out to her. We would also like to recognize Mrs. Lisa Slivinski from 6th grade and Mrs. Stefanie Shaw our STEM lab teacher who were nominees.

Enrollment

Our budgeted enrollment is 1006. Our enrollment for our first FTE week was 1001 but we are currently now at 1006 enrollment. We continue to have open seats in First Grade.

Finances

ESSER I was finalized with \$297 being deducted from FTE. All ESSER II documentation was submitted and waiting on the district. No communication from District as of yet from ESSER III funding; Approx. \$1.6 million.

VPK grant \$120,000. Received \$82,000 of it. We have signed a contract with the same vendor that installed the playground equipment on our red playground. The vendor will be installing new equipment on the yellow playground within the next 8 to 10 weeks. It will involve two phases.

- Book Fair over \$21,000 in sales (\$6,000 higher than any previous book fair)
- Trunk or Treat – over 1000 tickets sold. Great event with Kona Ice, Burga boys food trucks and a DJ
- Session 1 of enrichments

Health and Safety

The Valcom paging intercom system is installed in Soaring Hall allowing us to have morning announcements at separate times. Electronic magnetic locks were installed throughout the new building and two additional locations on the Broward building.

Expansion

Building Updates

Since our last meeting – all major construction is complete and furniture has been installed/placed in the atrium.

-We had a building call on Tuesday. Below are anticipated dates (please note due to the pending hurricane, these dates may get pushed back):

Fencing - back field, permanent red playground, patio area (gymnasium to Broward building West side) will be installation this weekend

Bathroom locks - ordered and waiting delivery

Stage Curtain - installation to begin 11/14

Back parking lot - asphalt completed. Special "thermal" striping required which requires asphalt to be paved for at least two weeks before laying. Striping to begin next week after hours or on weekends.

Internet - Chris coming Thursday to finish internet installation on gymnasium side so cameras can be connected

Retention areas - all areas to be sodded and completed. Please note for fire drills, the red wing and rooms exiting out the front will have to line up in the lanes in our parking lot and not in the grass in the retention area. We will review before our next fire drill.

Finalizing the vendor and products for special stage lighting, sound package, projector and back screen.

The architect and builder are requesting a full temporary certificate of occupancy for November 23 in the hopes that we can begin using the atrium, stage, and gym the week we return from Thanksgiving Break.

Upcoming Events

-Report cards are now going home Monday

- Foxmar Student picture makeup days this upcoming Thursday
- WinterFest Saturday Dec. 3
- MS Drama production Saturday Dec. 10
- Stay tuned for Honor roll assembly dates and a ribbon cutting ceremony date as well as the possibility of re-scheduling our MS Drama production to January if we feel the audio visual will not be satisfactory in time.

Budget:

The month of October was finalized based on 1001 students. Mrs. Forthmuller is waiting on the final report from the district stating final report stating the actual final revenues based on FTE. She will amend the budget based on that information from the district. Mr. Schlang wanted to discuss some of the big variances on the budget. The categories that were discussed was FTE Generated Revenue, Salaries and Benefits, Direct Educational Expenses, Imagine Fees, General and Administrative and Facility Operating Expenses. Mrs. Darling discussed if the interest we are making on the bond is going to show up on this year's budget. It was discussed to be allocated into either Supplemental Fee Revenue, or other Income Category. The fluctuation of the electricity bill was discussed. Mrs. Darling met with economic sustainability, teachers and the builders to find out why it is so high. Several small factors play into the fluctuation and the bill should average out in the next couple of months. Mrs. Maldonado asked if FPL can do a budget billing to average out the bill. Mr. Gerun discussed solar panel options for a future project for the school.

A+ Money:

Due to the FSA scores last year, the school maintained their A grade. The state is giving the schools a teacher recognition money known as A+ monies. Imagine School at Broward received approximately \$161,000. The school had to follow the rules by creating a committee. Their current economic and sustainability committee was used. Mrs. Davidson explained the committee met and discussed different ideas, and derived three plans. Only 2 of the plans were voted on. Plan 2, which states, "All returning full time employees will receive 1 full share. Five returning part time employees will each receive a portion of 2 full shares. One employee returning to another imagine campus will receive 1 full share." Plan 2 was voted on with a 64-4. This plan ensures the whole school will receive a piece of the money.

Employee Compensation and Salary Schedules:

Imagine School at Broward has to upload into Charter Tools a Governing Board Approved Compensation Plan. The base salary for Imagine School at Broward Teachers is \$47,500. A 1-dimensional merit grid also has to be uploaded to determine pay for performance. Mr. Schlang asked what was the salary last year compared to this year. The salary went up about \$2,500.00 from last year. Mrs. Maldonado asked if all the teachers are pay for performance.

Teacher Evaluation System:

Imagine School at Broward is using state approved evaluation system known as Florida Consortium of Public Charter Schools' Observe4Success. It is being used for classroom teachers, administrators or other instructional personnel. It does require a walk through and a formal observation. A lot more is being done than that throughout the year. This evaluation requires that 35% of their final score is based on student performance or the VAM score. It has to do with student growth. Mrs. Maldonado asked what the percentage was for? The other 65% was the other observations done by administration, which includes professional growth plan.

Public Input

There was no public input.

Board Input

Mr. Buckley is glad to hear that things are going well and good job to everyone. Mr. Gerun, thinks everything is going very well. He wants to take a trip to the school to go into the new building. Mr. Gerun enjoyed trunk or treat. Mrs. Maldonado thanked everyone for everything they do on a daily basis in the school. Mrs. Maldonado enjoyed trunk or treat and can't wait for the fair and bingo night. She also thanked Brian for discussing the budget and wished everyone a happy holiday. Mr. Schlang gave a shout out to Mrs. Livinsky. He is glad to see that the building is moving along. He would also like to take the first shot in the basketball court. He is also excited to see that the school received the A+ money.

Board Vote

Mrs. Maldonado motions to approve the September 22, 2022 minutes with minor changes mentioned. Mr. Buckley seconds and all present board members voted in favor.

Mr. Gerun motions to approve the plan provided by the committee for the A+ monies. Mrs. Maldonado seconds and all present board members voted in favor.

Mrs. Maldonado motions to approve The Employee Compensation Plan and Salary Schedule. Mr. Gerun seconds and all present board members voted in favor.

Mr. Buckley makes a motion to approve the Teacher Evaluation System. Mrs. Maldonado seconds and all present board members voted in favor.

Mr. Schlang adjourns the meeting at 6:35 p.m.

Minutes respectfully submitted by Esme Maldonado.

Minutes are accepted as a final copy by:



A handwritten signature in blue ink, appearing to read 'B. Schlang', is written over a horizontal line.

Brian Schlang, Board Chair Member

2-17-2023

Date

List of Upcoming Meetings

January 19, 2023

February 16, 2023

April 13, 2023

June 15, 2023