

**Minutes
Imagine at Broward, Inc.
Imagine School at Broward
Governing Board Meeting
September 22, 2022**

5:30 PM

Zoom Meeting – Communications Media Technology (“CMT”) Draft

Imagine School at Broward

Brian Schlang (Board Member – Chairperson) – in attendance
Christopher Buckley (CO-Secretary/Board Member) – not in attendance
John Gerun (CO-Secretary/Board Member) -in attendance
Esme Maldonado (Board Member/Secretary) – in attendance
Lori Rine (Board Member) – not in attendance
Debra Darling (Principal) – in attendance
Carrera Padilla- (Assistant Principal) -in attendance
Rod Sasse- not in Attendance
Susan Onori (Regional Director) – in attendance
Elsa Forthmuller (Regional Finance Director) – in attendance
Shakira Taylor (Business Manager) – not in attendance
Brooke Davidson-London (Parent Liaison) – in attendance
Roni Prager –Imagine Staff- Minutes Recorder- not in attendance
Carol Brown (Parent)- in attendance

Welcome

Mrs. Maldonado called the meeting to order at 5:30p.m. Mrs. Maldonado welcomed the Board and the public to the meeting. Ms. Darling announced the meeting was being recorded.

Public Notice

Ms. Darling indicated that the meeting notice was publicized on the website, parent newsletter (via email), and flyers posted on the main entry door to the school per the official school policy.

Approval of Minutes – August 18, 2022

Mrs. Maldonado asked if any of the Board members had any corrections or questions for August 18, 2022, minutes. They were reviewed and some minor changes were made.

Principals Report

Middle school has moved into the Soaring Hall and loving it. It is very modern with LED lighting, motion sensors, and 70” TVs. The furniture is adaptive and can be configured in multiple arrangements. The science lab has special furniture and equipment. I was happy to hear that Governing Board members were able to see our new Soaring Hall this week.

We had informative and successful Open House over the past three nights. There was a great turn out and we were able to communicate to parents our safety and security updates.

Academics

We completed STAR Math and Reading assessments grades K-8 as well as the FAST Cambium testing in Math and Reading for grades 3-8. We also tested our students in grades K-8 on Lexia which is our Reading progress monitoring tool.

For the next two weeks, we will be conducting data chats with all teachers by triangulating data from the progress monitoring assessments to determine the needs of individual students and prepare small group instruction that will take place by homeroom teachers as well as the interventionist.

Enrollment

Our budgeted enrollment is 1006. Today our current physical enrollment is 996. Next Tuesday we have 13 students starting at our school. We are hoping for 1009 enrollment by FTE.

Finances

- ESSER I is finalized with \$297 being uncollected due to sales tax or unallowable items. \$182,392
- All ESSER II documentation was submitted and waiting on the district.
\$860,000
- No communication from District as yet from ESSER III funding. Approx. \$1.6 million
- VPK grant \$120,000. Received \$82,000 of it.

Health and Safety

Officer Rodriguez officially took a leave for the Army National Guard's now replaced by Officer Patrick Archer. We are hoping for the paging intercom system and electronic mag locks system to be installed within the next two weeks in Soaring Hall.

Expansion

Since the last GB meeting, printers, TVs and cameras have been installed.

We had to cancel PTO's Fall Festival for October 15 as we will be milling the back parking lot in preparation for paving the following weekend. We had met with the City and CSPD and they insisted improvements had to be completed over the weekends and that the school is not allowed to close the back carline. Stay tuned for a ribbon cutting event date. It is getting closer and closer!

Upcoming Events

- Book Fair is October 14 through October 20. We are having a night time Family Preview night on Friday the 14th.
- Foxmar Student picture day is October 13
- Fall Festival was scheduled on October 15 and is now becoming a Winter Fest on Dec. 3.

Out of Field Waivers

Governing Board approval is needed for teachers who are out of field. There are 22 elementary teachers, and 8 middle school teachers who are currently working on updating their certificates. Most teachers are certified in the filed they are teaching in. The out of field teachers are working on getting their endorsements which could be ESOL, Reading, and gifted endorsements. Most teachers, besides first years, are almost done with their endorsements. There are teachers who are completed with various courses, but they are waiting on the state to put it on their certificate. Endorsements can take up to 5 years to earn.

ESE Assurances

The governing board of Imagine School at Broward in accordance with its charter agreement with the School Board of Broward County, Florida, agrees to follow all federal laws, state laws, and state approved Broward County Special Policies and Procedures for Exceptional Student Education. The governing board understands

that it is the responsibility of the board to ensure the principal or director of the school is aware of these expectations and will carry them out as required.

Imagine School at Broward stays in compliance by employing an ESE Specialist, a full-time speech and pathologist, a full time ESE teacher and an ESE paraprofessional. The case load is kept in compliance with the ED plan system, and an alert is sent out to the ESE specialist and Principal when an action is required to comply with the timeline required by federal law. There is also a compliance office that oversees charter schools, and the ESE specialist attends monthly meetings.

Teacher Salary Allocation

Ms. Taylor reviewed the TSIA Charter plan. The plan showed maintenance allocations funds received from the district to raise our teacher's salary to the \$47,500. The funds are based on last year's student count. The plan will be uploaded to charter tools. The teacher allocation fund signed plan has to be provided to the district and they forward it to the state. Mrs. Forthmuller answered Mrs. Maldonado's questions stating, unfortunately calculations for teacher salary does not take into consideration how long they have been teaching.

Mr. Schlang's Bond Update:

The bond was closed in the beginning of September. It received approximately a 3.34% rate for about \$1.9 million in our reserve funds that we cannot touch. This will give us about an extra \$50,000-\$60,000 a year. This rate was locked in for 7 years. There is a one-time nominal fee deducted from the first year. Ms. Darling had a few questions regarding the bond. Mr. Schlang will follow up with Richard for answers to her questions.

Auditor's Report

Mr. Schlang met with Mr. Numeroff before the meeting and provided updates regarding the auditor's report. Mr. Schlang reported that Imagine School at Broward received a clean audit. There are no issues at all and we are in a good healthy position. The debt issuance costs are deducted not capitalized. In order for the audit to be finalized the board has to accept the final draft. Mr. Schlang reviewed the financial highlights on page 6, net position on page 8, and breakdown of assets on page 12. He continued to review the audit report page by page with the board. He also reported that Mr. Numeroff mentioned that Mrs. Forthmuller and the accounting team are doing a great job.

Mr. Numeroff came on to the meeting and provided a brief summary. He recommended the board review The Management Discussion and Analysis section as it summarizes everything. He reviewed it quickly with us.

Public Input

There was no public input.

Board Input

Mr. Schlang is happy with the start of the school year. He has heard a lot of good feedback regarding the coverings in the front building. Teachers are doing a great job, and the school is in a healthy financial position. Mrs. Maldonado concurred with Brian in a lot of the things he mentioned. She thanked him for always doing a great job in explaining the financials to the board. She also thanked the entire board, and staff on the meeting for a doing a great job. Mr. Gerun tripled concurred. He also praised the accounting team for a wonderful and clean audit. He praised Brian for getting more cash for the school on the investment side.

Board Vote

Mr. Gerun motions to approve the August 18, 2022 minutes with minor changes mentioned. Mrs. Maldonado seconds and all present board members voted in favor.

Mr. Gerun motions to approve the out of field waivers. Mrs. Maldonado seconds and all present board members voted in favor.

Mr. Gerun motions to approve the ESE assurances. Mrs. Maldonado seconds and all present board members voted in favor.

Mr. Gerun motions to approve the 2022-2023 teacher salary allocation increase. Mrs. Maldonado seconds and all present board members voted in favor.

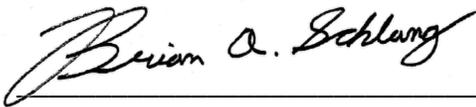
Mr. Gerun motions to accept the auditor's report as reported at the September 22, 2022 meeting. Mrs. Maldonado seconds and all present board members voted in favor.

Mr. Gerun motions to cancel the October 20, 2022 and December 15, 2022 meeting to reschedule it on November 10, 2022 meeting. Mrs. Maldonado seconds and all present board members voted in favor.

Mrs. Maldonado adjourns the meeting at 6:40 p.m.

Minutes respectfully submitted by Esme Maldonado.

Minutes are accepted as a final copy by:



Brian Schlang, Board Chair Member

11/15/2022

Date

List of Upcoming Meetings

November 10, 2022

February 16, 2023

April 13, 2023

June 15, 2023