

**Minutes
Imagine at Broward, Inc.
Imagine School at Broward
Governing Board Meeting
June 16, 2022
5:30 PM**

Zoom Meeting – Communications Media Technology (“CMT”) FINAL

Imagine School at Broward

Brian Schlang (Board Member – Chairperson) – in attendance
Christopher Buckley (CO-Secretary/Board Member) – in attendance
John Gerun (CO-Secretary/Board Member) -in attendance
Esme Maldonado (Board Member) – in attendance
Lori Rine (Board Member) – in attendance
Debra Darling (Principal) – in attendance
Carrera Padilla- (Assistant Principal) -in attendance
Rod Sasse- Not in Attendance
Susan Onori (Regional Director) – in attendance
Elsa Forthmuller (Regional Finance Director) – in attendance
Shakira Taylor (Business Manager) – in attendance
Brooke Davidson-London (Parent Liaison) – in attendance
Roni Prager –Imagine Staff- Minutes Recorder- not in attendance

Welcome

Mrs. Maldonado called the meeting to order at 5:34p.m. Mrs. Maldonado welcomed the Board and the public to the meeting. Ms. Darling announced the meeting was being recorded.

Public Notice

Ms. Darling indicated that the meeting notice was publicized on the website, parent newsletter (via email), and flyers posted on the main entry door to the school per the official school policy.

Approval of Minutes – March 17, 2022

March 17, 2022

Mrs. Maldonado asked if any of the Board members had any corrections or questions for March 17, 2022, minutes. They were reviewed and some minor changes were made. All present Board Members are in favor.

Principals Report

Ms. Darling spoke about the following from her principal’s report.

School year ended well. Celebrations for VPK, K, 5th, and 8th grade. Last two weeks of school, students got to participate in field trips. Summer Camp began this week with approximately 65 campers.

Academics

FSA/EOC testing was completed and we had over 95% participate for school grade to count.

We received our 3rd grade FSA reading scores end of May. 73% proficiency up from 71% proficiency last year. We are hoping all other FSA and EOC scores are released by end of June.

Summer School will commence on June 27 for three full weeks. We have 7 certified teachers working and an ESE teacher. We will have approximately 100 students attend.

We are extremely proud to be recognized by character.org as a recipient of the 2022 Promising Practices award. This award was for our middle school peer counseling work with donations for our veterans.

We are happy to announce we had three winners from our school

Enrollment

Our budgeted enrollment for next year will be 1006. Nine hundred and ninety-one families (returning and new) turned in their paperwork and 51 more families were called from the waitlist. We are fully staffed in preschool. We are almost fully staffed for K-8. We are still in the hiring process for 2 teachers.

Finances

Stipends and Session 4 enrichments paid. We are excited the starting salary is now \$47,500 plus additional positions based on our needs with the expansion have been created.

We purchased brand new curriculum for math K-8 and new curriculum for middle school ELA.

Health and Safety

We experienced high COVID-19 and flu numbers in May; however, we were able to conduct makeup FSA/EOC testing for absent or quarantined students.

Our Guardian, Office Rodriguez, will be working for summer school and returning next school year. Due to having two different buildings next year, we are looking at hiring a security guard through Dynamic Integrated.

Expansion

Ordered: teacher and staff laptops, 12 TVs, 270 Chromebooks. Ordered printers for new building. Gym flooring design is complete. We are in the process of obtaining quotes for front office and perimeter fencing. No BDA required – says \$40,000 instead of paying \$1500 for the test. Emergency communications. Water connections have been made. 50% of drainage complete. Hanging lights in the gym, Framing, electric, and drywall are up. Glass framing for vestibule is up. Outside painted and trim around windows. They are prepping cement for the walkways, as well as the overhead canopies over the walkways.

Upcoming Events

Summer school is being offering for 3 weeks for students in danger of failing and/or not meeting promotion criteria.

FPL will be shutting down our power on June 21 to upgrade to a larger transformer.

Anxiously awaiting FSA results so we can conduct a needs assessment and begin doing in depth planning for next year.

Ms. Darling asked if anyone had questions regarding the principal's report. Mrs. Rine, it was an awesome update with great news. Mrs. Maldonado clarified enrollment numbers for the 22-23 school year. Mrs. Maldonado also gave kudos to 3rd grade for learning gains.

Finances/Budget Approval-2022-2023

Ms. Forthmuller reviewed the FY22 Preliminary budget based on 1006 students. The base student allocation was increased by \$214.00 per student from the state. This was the only change in the revenue. We have not received a finalized budget for next year. The budget is preliminary. All expenses have been increased due to the new building. We are matching The Broward County Schools pay scale. We will be receiving ESSER 3 funding, but not sure how much and when, as the district is still working on ESSER 2 funding. There is projected revenue based on some expenses we know will be incoming. The school is still in a surplus of \$20, 000.

Ms. Forthmuller asked if there were any questions. Ms. Onori, reiterated how excited she was that we are able to match the county's salaries. Mrs. Maldonado, asked since it is preliminary, will it change? Ms. Forthmuller confirmed it will change. Mrs. Maldonado also asked if the surplus was a negative or a positive for the school. Mrs. Forthmuller stated it was a positive. Mr. Schlang asked if there was a comparative from last year's final budget, and this year's preliminary budget. He also asked, "how conservative are these numbers as far as the expense and revenues are concerned?" Mrs. Forthmuller explained the expenses are done with what it currently is, and increasing it based on knowing that we have more expenses because of the new building. It also includes expenses on new text books and materials for the new students. The expenses and revenue will be very close. Ms. Onori asked if Ms. Darling could fill the building, would she? Ms. Darling stated she can't because she is worried if the building is not open in time, there will be no rooms due to overflow.

Building Updates

Most of the building updates were covered in the principal's report. Ms. Darling added two more items for discussion. The communications device (all page system) will be installed into the current and new building. Enrique did invite two security surveillance security companies to provide quotes for the new building and also to upgrade the current building to be linked up with The Coral Springs Police Department Crime Setter Compliance Surveillance and monitoring system.

Safe Schools Policies

There are safe school policies that every governing board needs to adopt. Most of these policies are Broward County School Districts, and Imagine will follow what the district does.

Behavior Threat Assessment

BTA Policy 2130 requires the school to set up a team with professionals (Principal, Assistant Principal, and School Counselor) within the school to respond within 24 hours to any sort of student threat towards others or themselves. The BTA team will be required to attend yearly training. If a threat is determined, the team must come up with a unique monitoring plan with interventions for the student. The BTA Team will meet monthly to conduct follow ups and review the plan to determine if an adjustment is needed or if it will remain the same. Documentation from the meetings will be uploaded to charter tools.

Mr. Ariza asked who is the person conducting the monitoring plan? Ms. Darling stated it is the entire BTA team. Various individuals in the team will be providing the interventions in the monitoring plan. It depends what is written in the monitoring plan. Each plan is unique based on the student needs.

Mr. Ariza asked if the person conducting the monitoring has credentials. Yes

Safe School Officer Policy

A safe school officer shall be present, at a minimum, during the school day when the school facility is open for instruction as defined by the school calendar adopted by The School Board. School safety officers must complete mental health crisis intervention training. Officer Rodriguez is on campus before and after instructional hours. His hours are 7:45 am to 4:15 pm. Imagine schools uses Dynamic Integrated. They provide Mr. Rodriguez and his training. The guardians are trained through Broward Sheriff's Office. The mental health component is new language in state statute and was added July, 01, 2022.

Involuntary Examinations

In the event a charter school principal or the principal's designee attempts to remove a student from school, school transportation, or a school sponsored activity to be taken to a receiving facility for an involuntary examination, the charter school principal or the principal's designee shall make a reasonable attempt to notify the parent or legal guardian of the student prior to the student's removal. Imagine always calls the parents if there is a situation.

School Safety and Emergency Incidents

Parents of public-school students have a right to a timely notification of threats, unlawful acts, and significant emergencies.

Parent Right to Access SESIR (School Environment Safety Incident Reporting)

Parents of public-school students have a right to access school safety and discipline incidents as reported. Ms. Darling and Ms. Padilla attend annual training to learn how to code certain incident so the state gets the information. Parents can access this information by visiting our website, and clicking the link titled School Safety and Emergency Incidents under ISAB information.

The location cannot be shared publicly on zoom, only through closed session with board members. The reunification plan was shared. The parent coordinator which is the AP and registrar will be in charge of providing reunification in a specific location. The police will direct parents to this location.

There are 3 locations for the students. Ms. Darling and the Dean of Students will be in charge of the students. They will work together with staff at these locations to reunify students with their parents.

Vendor Agreements

Biscayne Air Conditioning

The contract for the 22-23 school year remained the same with a slight increase from \$2163 to \$2250 per month. We will continue using the MERV 13 filters.

CoIUSA

There will be an increase from \$13, 000 to \$18,330 a month for the 22-23 school year. The increase accounts for adding additional staff to support the new building, cleaning of the gymnasium, and cleaning of the cafeteria. Imagine is very happy with their service and have been with ColUSA for many years.

Bill's Tropical

The contract will remain the same for the 22-23 school year at a monthly rate of \$2, 950.

ProPest

There will be a slight increase from \$450 to \$475 a month. They spray the rooms every month.

SLA

There will be a slight increase for lunch from \$3.30 to \$3.38. They will be providing a share with Imagine. An RFP was put out in the Sun-Sentinel and Imagines' website, and they were the only ones who responded. There will no longer be free breakfast and lunch for all student, unless a student qualifies for free and reduced lunch. This information will be communicated with parents during meet and greet, and possibly the July parent update.

Dynamic Integrated

We do not need to vote on guardian services as we are still within our two-year contract from last year. We did inquire on an additional trained full-time unarmed security guard for the 22-23 school year. The hourly rate is \$28.50.

Governing Board Secretary

After speaking with Ms. Darling, Mrs. Maldonado nominated herself for Governing Board Secretary. Mr. Gerun agreed, and Mr. Schlang also nominated Mrs. Maldonado.

Public Input

From Leslie Rogers:

This is Ms. Rogers's first meeting and she is trying to understand it more.

- 1) Who's on the Governing Board? Brian Schlang (Chair), John Gerun (Member), Lori Rine (Member), Christopher Buckley (Member), Esme Maldonado (Secretary).
- 2) What do the guardians do throughout the day? Our Guardian is here from 7:45 am to 4:14 pm. He helps out with the car line and traffic. He monitors our campus and walks around the perimeter to make sure no one comes on our campus. Inside our school he is walking the hallways and checks the doors to make sure they are locked. He monitors the cafeteria.
- 3) Are there cameras and are they being monitored? We have cameras everywhere except the classrooms and the bathrooms. The cameras are being viewed throughout the day, not only by the officer but our front office as well. He also has a tablet that he carries with him that connects to the camera video feed.
- 4) Have we considered putting a fence around the perimeter of the school? Yes, we are working with our general contract on receiving a quote for that.
- 5) Are we a single point of entry school? Yes, we are. All the other doors are locked throughout the day.
- 6) My kids attend aftercare, what security is in place from 4:15 pm-6:00 pm while there are still children on campus? We are looking into that with the security guard for next year and what their hours will look like to help us with. Ms. Cindy works the front desk, and everyone trained. People can only come in through that door, and everyone is visually seen.
- 7) Are all parents going to be notified if an extreme circumstance occurs? All parents will be notified.

From the Ariza Family (asked Mrs. Maldonado to read):

Hi Ms. Darling,

Thank you so much for allowing us to participate in today's Governing Board Meeting. Esme requested that I email you my input for today's meeting:

Regarding the Behavior Threat Assessment process: The Behavior Analysis Certification Board offers a free 20-hour certification course centered on behavioral principals and behavior modification. The Registered Behavior Technician Certification would be a valuable, if not essential, qualification for members of the Behavior Threat Assessment team to have. Further, when warranted, the appointed team should consider consulting a Board-Certified Behavior Analyst with training in trauma-informed behavioral intervention. This would ensure the student/s in question have access to supports which are in-line with interventions that are scientifically proven to be most effective.

Feel free to contact me if you have any questions. My husband and I each have over 15 years of experience working directly with children, adolescents, and adults with substantial mental health and behavioral issues that are life-threatening. We are passionate advocates for Behavior Analysis, as we have participated first-hand in behavior modifications which have lifelong impacts.

Toni M. Ariza, MS, BCBA

Board Certified Behavior Analyst

Tonimarieariza@gmail.com

Cell: (954) 871-5897

Fax: (954) 753-7678

Ms. Darling stated teachers received 7 hours of mental health training this school year.

From Carol Brown:

- 1) How does the school go about getting the flashing lights through our school zone? We have gotten nowhere as of yet. Ms. Onori will contact the EVP because they got them in Boynton. It has to come from the county. Ms. Onori will ask Mr. Sasse if he can get involved.
- 2) Is the WIFI going to get better with the new building? We have updated the service. There was one spot out because of the repeater, and Enrique is on it. It is also being installed in the new building as well. There will be tests ran to see the speed in both the new building and the current building.

Ms. Brown, stated it is usually in the cafeteria where her Wi-Fi is not working. Ms. Darling will follow up with Enrique on that.

Ms. Taylor stated that the new building will be having state of the art technology and WIFI. They are currently working on mimicking that in the current building.

Ms. Darling will have Enrique reach out to Ms. Brown.

Board Input

Mr. Schlang thanked Ms. Maldonado for running the meeting and looking forward to having her as secretary. Overall great update and looking forward to another successful school year. Congratulations to all the teachers and Ms. Darling for a great school year. Mr. Gerun seconded what Mr. Schlang said. Great school year and looking forward to the upcoming one. Mrs. Rine, triple what Mr. Schlang said. She was super excited with the principal's report and the information of the expansion. It was good that we had conversation around security. She was glad to see parents attending. Mrs. Maldonado stated, it was a pleasure to help the board today. She is also glad to see that parents are at the board meeting. It was a phenomenal year especially coming back from a pandemic, and the school handled quarantining well. It was good to see normalcy coming back to the school.

Board Vote

Mr. Maldonado motions to approve the March 17, 2022 minutes with the small minor changes. Mr. Gerun seconds and all present board members voted in favor.

Mrs. Maldonado motions to approve the 2022-2023 school year preliminary budge approval. Mrs. Rine seconds and all present board members voted in favor.

Mrs. Maldonado motions to approve Imagine School at Broward Behavior Threat Assessment Policy for the 22-23 school year. Mr. Gerun seconds and all present board members voted in favor.

Mrs. Rine motions to approve the School Safe Officer Policy for the 22-23 school year. Mrs. Maldonado seconds and all present board members voted in favor.

Mrs. Rine motions to approve the involuntary examination policy. Mrs. Maldonado seconds and all present board members are in favor.

Mrs. Rine motions to approve emergency notifications policy. Mr. Gerun seconds and all present board members are in favor.

Mrs. Maldonado motions to approve the Parents Right to access SESIR policy for the 22-23 school year. Mr. Gerun seconds and all present board members voted in favor.

Mrs. Maldonado motions to approve the Parent Reunification Plan Policy as is for the 22-23 school year. Mrs. Rine seconds and all present board members voted in favor.

Mrs. Maldonado motions to approve the contract for Biscayne Air \$2250 a month for the 22-23 school year. Mr. Gerun seconds and all present board members voted in favor.

Mrs. Maldonado motions to approve the contract for ColUSA of \$18, 330 a month for the 22-23 school year. Mrs. Rine seconds and all present board members voted in favor.

Mrs. Rine motions to approve the contract for Bills Tropical of \$2950 a month for the 22-23 school year. Mrs. Maldonado seconds and all present board members voted in favor.

Mrs. Rine motions to approve the contract for Pro Pest of \$475 a month for the 22-23 school year. Mr. Gerun seconds and all present board members voted in favor.

Mrs. Rine motions to approve the contract for SLA of \$3.38 increase for lunch for the 22-23 school year. Mrs. Maldonado seconds and all present board members voted in favor.

Mrs. Rine motions to approve the contract for Dynamic Integrated Services to hire a security guard for the 22-23 school year. Mrs. Maldonado seconds and all present board members voted in favor.

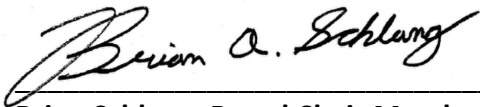
Mrs. Maldonado motions to approve the 22-23 school year governing board meetings. Mrs. Rine seconds and all present board members voted in favor.

Mrs. Rine motions to approve Esme Maldonado as governing board secretary for Imagine School at Charter. Mr. Gerun seconds and all present board members voted in favor.

Mrs. Maldonado adjourns the meeting at 7:15 p.m.

Minutes respectfully submitted by Esme Maldonado.

Minutes are accepted as a final copy by:



Brian Schlang, Board Chair Member

9/23/2022

Date

List of Upcoming Meetings

August 11, 2022

September 22, 2022

October 20, 2022

December 15, 2023

February 16, 2023

April 13, 2023

June 15, 2023