

**Minutes  
Imagine at Broward, Inc.  
Imagine School at Broward  
Governing Board Meeting  
September 22, 2021  
5:30 PM**

**Via Zoom Meeting – Communications Media Technology (“CMT”)  
Final**

**Imagine School at Broward**

Brian Schlang (Board Member – Chairperson) – in attendance  
Christopher Buckley (CO-Secretary/Board Member) – in attendance  
John Gerun (CO-Secretary/Board Member) - in attendance  
Esme Maldonado (Board Member) – in attendance  
Lori Rine (Board Member prospective) – in attendance  
Debra Darling (Principal) – in attendance  
Carrera Padilla- (Assistant Principal) -In attendance  
Rod Sasse- In Attendance  
Susan Onori (Regional Director) – in attendance  
Elsa Forthmuller (Regional Finance Director) – in attendance  
Shakira Taylor (Business Manager) – in attendance  
Brooke Davidson-London (Parent Liaison) – in attendance  
Jose Saye – In attendance  
Chris Perez – (It Tech) – in attendance  
Roni Prager –Imagine Staff- Minutes Recorder- in attendance  
Carol Brown- (Board Member prospective) – in attendance  
Manny Synalovski – In attendance  
Karl Huber – in attendance  
Courtney DePersio- in attendance  
Shawn Arnold- Attorney- In attendance  
Brian Nemeroff- CPA- In attendance  
Richard Moreno- in attendance

**Welcome**

Mr. Schlang called the meeting to order at 5:30 p.m. with all the Governing Board Members in attendance. Mr. Schlang welcomed the Board and the public to the meeting.

**Public Notice**

Ms. Darling indicated that the meeting notice was publicized on the website, parent newsletter (via email), and flyers posted on the main entry door to the school per the official school policy.

**Approval of Minutes – August 16, 2021**

Mr. Schlang asked if any of the Board members had any corrections or questions for the August 16, 2021, minutes. They were reviewed and some minor changes were made. All Board Members agreed with the minutes.

**Principals Report**

Ms. Darling spoke about the following from her principal’s report.

## **Academics**

Completed our Fall STAR assessment for Reading and Math for grades K-8<sup>th</sup>, I-Ready Reading for K-8<sup>th</sup> and FLKRS for Kindergarten which is a screening and must be completed within the first 30 days.

All ESOL Kindergarten screening is complete which needs to be completed in the first 20 days of school.

School-wide we conducted the Broward County Code of conduct training and MS students participated in behavior assemblies.

Successful Grandparents Day and Open Houses all via zoom

Our new ELA curriculum for grades K-5 is being implemented.

## **Enrollment**

Budgeted enrollment of 865 has been met. Current enrollment is 867 and we are welcoming 7 new students on Monday.

## **Finances**

Fundraising for JIF Club we netted \$24,436.20.

Summer Camp netted \$14,868.12.

Session 1 for after-school enrichments has begun. All Four Enrichments have high enrollment numbers.

The Teacher Classroom Supply Assistance program will allow teachers to receive \$323.80 to use towards classroom supplies.

## **Technology**

We are currently one to one on laptops and second through eighth graders have the new chrome books in the classrooms. Kindergarten and first grade have the Lenovo carts. We have two extra i-pad carts and another 2 carts with older computers that are available for students that may need to quarantine.

## **Health and Safety**

Completed two fire drills, one code red drill, and a tornado drill within the first ten days of school. Middle school science classes were trained on lab safety.

To comply with Alyssa's Law, teachers have downloaded the Raptor App on their cellphones and have begun training. Mr. Schlang asked about the Surgeon General's letter. Ms. Onori went over and explained the Surgeon General's letter.

## **Upcoming Events**

Our first Spirit Week is the week of September 27.

Fall Festival through the PTO is planned for Saturday, October 16.

The first Book Fair for the year starts October 16th as well.

Student photos are Thursday, October 7

## **2020-2021 Final Audit Presentation**

Mr. Nemeroff presented and reviewed the guidelines of Governmental Accounting + Auditing Guidelines. Ms. Laura Marcello went over the Three Levels of Reporting Standards and advised they have all come back clean with no discrepancies. Ms. Marcello reviewed the Financial Information variances that are seen to be due to receiving funding from ESSER grants or the decrease in revenue received due to the school's closure because of COVID-19.

Mr. Schlang asked for clarification regarding the Lease Accounting Standard that will be changing in a couple of years. Ms. Marcello advised that management is aware of it and it should not have any real effect on us. Mr. Nemeroff further clarified that since we own the building the effects will be very minimal.

### **Gymnasium-Bond (FDPC, Reimbursement Resolution, Engagement Letter and Disclosure D.A. Davidson, Moody's Rating Application)**

Mr. Moreno went over the Florida Development Finance Corporation Bond Financing Program application process and explained the Reimbursement Resolutions and Choice of Bond Issuer. Mr. Moreno reviewed the Engagement Letter and Disclosure D.A. Davidson. Mr. Moreno went over Moody's Application as a new reaffirmation of our credit. Mr. Schlang asked how these numbers compared to the previous bond. Mr. Moreno advised that we can provide some of the documentation and can go back to them to see if we can do better. Mr. Schlang asked the opinions of the other board members. The other board members agreed as well and this way will help keep everything moving. Mr. Moreno went over the Moody rating Application as well. Mr. Schlang asked if there were any other questions; there were none.

### **General Contractor**

Ms. Onori gave a brief update on the status of the Gymnasium. Manny went over the status of the three RFQ's that were received. Manny gave his recommendations based on the committee's recommendation for a GC of Mr. T. Knowles. The committee was comprised of school staff, Imagine staff and the architects. Manny also went over the upcoming meetings that will be forthcoming. Manny also discussed the building process and how it will affect the students and staff during the regular school day. Manny also went over some adjustments to technology and some concerns from the city and staff.

Mr. Huber advised not to count any savings until everything needs to be added or removed to the drawings and everything has been finalized. Mr. Schlang inquired what was the original budget that was approved for this project. Mr. Huber stated the original proposal was for 8 classrooms and 16,000 square feet and we are now at 21,000 square feet and 12 classrooms. The range that Manny and Jose predicted the project costs would be about 5.5 to 6 million and currently, we are in that range.

Mr. Schlang asked if there were any questions; there were none.

### **Teacher Salary Allocation Increase**

Mrs. Forthmuller went over the 2021-22 Teacher Salary Increase Allocation Calculator based on the allocations that have been received from the state. Mr. Schlang asked how the additional funds from the state are allocated to the district and then the school. Mrs. Forthmuller advised there is a table that has been provided from the state that you input the information and it calculates the new salary allocation.

### **Assurance for Exceptional Student Education**

Ms. Darling went over the Statement of Assurance for The Exceptional Student Education letter and which students this will apply to. Mr. Schlang asked for clarification on which students this plan will be applied to. Ms. Darling clarified the student population that this will be affecting.

### **Active Assailant- Closed Session**

### **Public Input**

Mr. Schlang asked for public input, there was none.

### **Board Input**

Mr. Schlang asked for board input. Mr. Gerun thanked everyone for a clean Audit and is looking forward to the Gymnasium project kicking off as well as a great start to the school year. Mr. Buckley agreed with Mr. Gerun and moving things into a positive front for our teachers and the budget. Mrs. Maldonado thanked everyone for their expertise on everything. Mrs. Maldonado is excited to see the project get off the ground. Mr. Schlang thanked the staff for a great start to the school year. Mr. Schlang is also very happy with a clean audit.

### **Board Vote**

Mr. Gerun motions to approve the Audit as presented. Mrs. Maldonado seconds and all other board members are in favor.

Mrs. Maldonado motions to approve August 16, 2021, minutes with the one change. Mr. Gerun seconds and all board members present are in favor.

Mr. Buckley motions to approve General Contractor T. Knowles and Associates for the gymnasium project. Ms. Maldonado seconds and all board members present are in favor.

Mrs. Maldonado motions to approve the FDFC Application. Mr. Gerun seconds and all all board members present are in favor.

Mr. Gerun motions to approve Reimbursement Resolution. Mr. Buckley seconds and all board members present are in favor.

Mrs. Maldonado motions to approve the Engagement Letter from Greenspoon. Mr. Gerun seconds and all board members present are in favor.

Mr. Buckley motions to approve Moody's Ratings Application. Mrs. Maldonado seconds and all board members present are in favor.

Mr. Gerun motions to approve the D.A. Davidson Engagement Letter. Mrs. Maldonado seconds and all board members present are in favor.

Mrs. Maldonado motions to approve the Teacher Allocation Salary Increase. Mr. Buckley seconds and all board members present are in favor.

Mrs. Maldonado motions to approve to Assurance to Exceptional Student Letter. Mr. Gerun seconds and all board members present are in favor.

Mr. Buckley motions to approve the Active Assailant Response Plan 2021-2022 as discussed in the closed session with the minor changes that were discussed. Mr. Gerun seconds and all board members present are in favor.

Mr. Buckley motions to approve the Broward County Quarantine Policy regarding students as they make changes based on the Surgeon General's letter that was issued September 22, 2021. Mr. Schlang seconds and all board members present are in favor.

Mr. Schlang adjourns the meeting at 8:16 p.m.

Minutes respectfully submitted by Roni Prager.

Minutes are accepted as a final copy by:



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Brian Schlang, Board Chair Member

11-18-2021  
Date

List of Upcoming Meetings

9/22/2021

10/21/2021

11/18/2021

1/20/2022

3/17/2022

5/19/2022

6/16/2022