

Minutes
Imagine at Broward, Inc.
Imagine School at Broward
Governing Board Meeting
September 24, 2020
5:30 PM
Via Zoom Meeting – Communications Media Technology (“CMT”)
Final

Imagine School at Broward

Brian Schlang (Board Member – Chairperson) – in attendance
Christopher Buckley (CO-Secretary/Board Member) – in attendance
John Gerun (CO-Secretary/Board Member) –in attendance
Esme Maldonado (Board Member) – in attendance
Debra Darling (Principal) – in attendance
Misha Fletcher (Assistant Principal) – in attendance
Rod Sasse (EVP) – not in attendance
Susan Onori (Regional Director) – in attendance
Elsa Forthmuller (Regional Finance Director) – in attendance
April Leonard (Business Manager) – in attendance
Chris Perez (IT Tech) – in attendance
Brooke Davidson-London (Parent Liaison) –in attendance

Welcome

Mr. Schlang called the meeting to order at 5:30pm with all Governing Board members in attendance. Mr. Schlang welcomed the Board and the public to the meeting.

Public Notice

Ms. Darling indicated that the meeting was publicly noticed by the website, parent newsletter (via email) and flyers posted on the main entry door to the school per the official school policy.

Approval of Minutes - June 22, 2020, July 20, 2020, August 13, 2020

Mr. Schlang asked that a typo to be corrected on the June 22, 2020 minutes. Mr. Schlang asked the other board members if they had any questions or concerns. – None needed

Mr. Gerun advised of some typos to be corrected on the July 20, 2020 minutes. Mr. Schlang advised that all looks good and he is fine with the adjustments that Mr. Gerun has suggested. Mr. Schlang asked if the other Board members had any corrections or questions for the July 20, 2020 minutes. Mr. Buckley and Mrs. Maldonaldo advised they were fine with them.

Mr. Gerun advised of some typos to be corrected on the August 13, 2020 minutes. Mr. Schlang asked how they voted on the policies and that needs to be reflected accordingly and remained consistent. Mr. Schlang asked if any other questions were needed. – None needed

Principals Report

Ms. Darling advised that we had a great start of the school year. There was 100% bag pick up and the transition to Google Classroom was received well.

Ms. Darling advised all required Fire, Code Red and Tornado Drills in August and September have been completed.

Ms. Darling advised that six new wall murals have been installed.

Ms. Darling advised that the budgeted student Enrollment is 846, and the current is 862, which meets and exceeds budgeted enrollment.

Ms. Darling advised they are still waiting on confirmation of the reopening plan, as they will be following Broward County's Reopening Plan. Broward County Reopening plan has grades K, 1, 6, 9 starting on Wednesday, Oct 14th, and Tuesday, Oct 20th for the remaining grades. Broward County was helping teachers with the phase back by offering 2 additional early release days Aug 9th, October 12, and having October 13th as a teacher planning day. Having October 13th as a teacher planning day to have any additional COVID-19 trainings, process and procedures and setting up their classrooms.

Administration sent out the reopening survey to the parents through multiple platforms. We received 610 responses as of today. Mr. Darling advised that they are trying to provide as much information as possible in regard to the school when students will be returning.

The results thus far are:

- 50% online learning

- 42% face-to face learning

- 6-8 grades requested mostly for online learning

- 4-5 grades requested more online learning

- K-2 grades requested more Face-to-Face learning

Ms. Darling advised that the additional Chrome books are still on back order until Mid-October.

Ms. Darling advised they have received the Pik-My- Kid software for student dismissal. Process and training is being provided in phases.

Health & Safety

Ms. Darling advised that 3 water fountains have been outfitted as a touchless Water Bottle Refill station.

Ms. Darling advised that 275 desk shields have been received.

Ms. Darling advised there has been a nation-wide concern regarding substitutes. Ms. Darling advised that 9 substitutes have been trained and 4 of them have already taken over classrooms and become comfortable with Google Classroom.

Ms. Darling advised that our VPK has been opened and very successful. Now that we are going into Phase 2, we will be adding another 9 students to the full-time class and it will be partitioned off accordingly. Mr. Schlang advised his son is in the VPK program and he is loving it. Mr. Schlang stated that he has heard complaints about other schools and is impressed by the job Imagine has done.

Audit 2019-2020

Mr. Nemeroff went over the Audit as of June 30, 2020. Mr. Nemeroff stated that all levels of Audit Reporting was clean. Mr. Nemeroff advised that it was a smooth audit with the audit process and the management.

- Total Assets is \$22.8M which includes the building. Total Net Position is \$1.1M
- Total Fund balance is \$2.7M, unassigned \$1.5M
- There is a 12K decrease in net position for 2020

Mr. Nemeroff advised that you can read the Report Contents MDA to give you the synopsis of the audit, NOTE A and NOTE C can give you more detailed information. Mr. Schlang asked when it needed to be approved. Mr. Nemeroff asked to have the draft completed by September 30. Mr. Schlang asked if any Board Members had any questions. Mr. Schlang inquired about the grants and the effects due to COVID-19. Mr. Nemeroff advised that page 15 of 37 will give more detailed information, with the operational budget and funds. Mr. Schlang asked if any Board Members had any questions before Mr. Nemeroff signed off. - none

Active Assailant Plan

Ms. Darling advised that we are following the District Plan, and this is the same plan as last year. Ms. Darling stated it is the same except some personal names. Mr. Schlang asked if the Board had any questions. - none

ESE Statement of Assurances form for signature

Ms. Darling read the Statement of Assurance for Exceptional Student Education. Ms. Darling advised of all the ESE team members. Mr. Schlang asked if any Board members had any questions- none

GEER Funds Expenditure Form

Ms. Darling advised we will be receiving \$6,000.00 for PPE's, it will be used to purchase Face Shields, Desk Shields, and Touchless Thermometer. Mr. Schlang asked if the Board had any questions. - none

Title IX

Ms. Onori advised Title IX is about sexual harassment and discrimination based on sex. She stated that new coordinator, the policy and the form will need to be voted on by the board. The policy is the same, there is a new coordinator and a new form has been added to the school website. Mr. Schlang asked if the Board had any questions. - none

Teacher Salary Increase Allocation Form

Ms. Onori went over the Teacher Salary Increase Allocation Form and raising the starting teacher's salary up to \$44,953.50. Ms. Onori advised how the 80%/20% buckets worked and how to bring each teacher salary up depending on what category the teacher fell into. Mr. Schlang asked if this could be stated as a bonus not a raise. Ms. Onori advised that is not possible. Ms. Onori stated that it is not possible and is unknown if the funding will be given on a yearly basis from the State.

Mr. Gerun asked how the teachers are going to feel about this new change. Mr. Schlang advised how it will look to give the teachers a bonus versus a raise. Mr. Schlang asked if there a way to see how much the new teacher salary levels compare to the veteran teachers. Mr. Gerun ask if there is a way to see what the county is having their teachers to come in at. Ms. Onori advised that is not possible due to the referendum that Broward County has. Mr. Schlang asked if the Board has any additional questions. - none

Out of Field Waivers

Ms. Darling advised there were no teachers out of subject area. She also advised that a letter will be sent out to parents, one for elementary and the other for middle school, advising them about teachers having ESOL and Gifted certifications. Ms. Onori asked why there were so many gifted teachers. Ms. Fletcher advised that the teacher is required to be GIFTED endorsed if they have a gifted student in their class. Mr. Schlang asked if the Board has any questions. - none

FSSAT Risk Assessment (closed session)

Public Input

Mr. Schlang asked the public for input – Ms. Darling advised no one had contacted her via email to give input about any items pertaining to the agenda.

Ms. Renata Kon (parent) would like to know if there will be another window opening for parents to bring the students to come in mid-November. Ms. Darling advised that parents committed to until the start of the third quarter, but if a parent requires a change it will be looked at on a case by case basis.

Ms. Caylee Marinello (Parent) asked for starts dates. Ms. Darling advised that we are following Broward County start dates. The current plan that has not been School Board voted on is - Oct 14 K, 1, 6; Oct 20 for all students that are returning to the school building.

Mr. Buckley asked about procedures with the split start dates in regards to siblings. Ms. Darling advised that they are working on procedures with parents that will have both online students and siblings in the school building.

Ms. Kon asked if Imagine is considering hybrid learning model where students could switch between online learning and going to school. Ms. Darling advised that they have but it is not feasible for Imagine at this time.

Mr. Schlang asked if there was any more public input. Stephanie Henry (Parent) stated that she is happy with Imagine and wanted to express her happiness with her children's learning at Imagine.

Ms. Jessica (Parent) asked if we are upgrading technology and if the chrome books will be staying at school or students will be bringing them home. Ms. Darling advised that only personal devices will go back and forth and looking at middle school students bringing their chrome books back and forth.

Ms. Velez (Parent) asked if the students will be on computers in the classroom. Ms. Darling advised that the teachers will project to the TV's in the room while the other students are online.

Ms. Marinello (Parent) asked if her children had a borrowed device, she wanted to confirmed that she would be able to bring it back and forth to do assignments that are previously saved on said devices as well as performing homework. Is there going to be power cords to power all the laptops brought in as well as enough outlets to plug into. Ms. Darling advised that the laptop that is school property will be signed back into the school and would not be going back and forth. Ms. Darling advised that if you are bringing your own device then you will need to bring your own charging cords. Ms. Darling also advised that they are getting additional charging stations so the students can plug into and still maintain social distancing.

Mr. Gerun advised that if students bring their own device there may be other issues including what if their laptop has no battery life left.

Ms. Maldonado asked if the students could leave personal computers at school if the parents give their approval. Ms. Darling advised they are still working on those plans.

Ms. Kon (Parent) asked how they are doing Fun-fit and PE. Ms. Darling advised at the beginning no one will be allowed on the equipment. Ms. Darling advised they are making zones for each classroom in certain areas of the playground so they are able to maintain social distancing.

Mr. Gerun asked if there will still be a fall parade. Ms. Darling stated they are looking at Trunk-or-Treat drive by as that was huge hit.

Ms. Schlang asked if any other questions or concerns. – none

Ms. Jessica (Parent) asked what phase the school anticipate allowing screened parent volunteers, to facilitate, to alleviate and assist the school. Ms. Darling advised that she does not have a response at this time as they are still looking into the different options. Mr. Schlang stated maybe having a parent that would give their time to only to volunteering at the clinic.

Board Input

Mr. Schlang asked the Board for input. Mr. Buckley says everything looks good and thanked the teachers and staff for a lot of hard work that have been doing. Mr. Buckley states he could not be happier. Mr. Gerun seconds that and that the program is much better than the spring and kudos for a clean audit. Mrs. Maldonado stated that she is happy to hear that students would be able to return to school and feels confident that the plan the school has in place to keep the students safe is Imagine priority. Mr. Schlang expressed his gratitude to Imagine Corporate for not taking the allotted management fee percentage from the teacher salary allocation increase and all the funding received from the State will be distributed to the teachers. Mr. Schlang was happy with a clean audit. He is impressed and happy with Imagine and the process Imagine has set up to keep the staff and students safe and healthy. Mr. Schlang commended the school on the great job they are doing with sanitizing the school building and to continue doing with the current cleaning process. Mr. Schlang closed Board and Public input.

Governing Board Chair Vote

Mr. Gerun nominates Mr. Schlang to stay as Governing Board Chair. Mr. Buckley seconds.

Board Vote

Mrs. Maldonado motioned to approve the June 22, 2020 minutes. Mr. Buckley seconds and all Board Members present voted in favor.

Mrs. Maldonado motioned to approve the July 20, 2020 minutes. Mr. Buckley seconds and all Board Members present voted in favor.

Ms. Maldonado motioned to approve the Aug 13, 2020 minutes. Mr. Schlang seconds and all Board Members present voted in favor.

Mr. Schlang motioned to approve the Audit 2019-2020. Mr. Buckley seconds and all Board Members present voted in favor.

Mr. Gerun motioned to approve the Active Assailant Plan. Mrs. Maldonado seconds and all Board Members present voted in favor.

Mr. Buckley motioned to approve the ESE Statement of Assurances. Mr. Schlang seconds and all Board Members present voted in favor.

Mr. Schlang motioned to approve the Audit. Mr. Gerun seconds and all Board Members present voted in favor.

Mr. Schlang motioned to approve GEER Funds, Mr. Gerun seconds and all Board Members present voted in favor.

Mr. Schlang motioned to approve Title IX. Mr. Buckley seconds and all Board Members present voted in favor.

Mr. Schlang motioned to approve the Teacher Salary Increase Allocation. Mr. Buckley seconds and all Board Members present voted in favor.

Mr. Gerun motioned to approve Governing Board Chair. Mr. Buckley seconds and all Board Members present voted in favor.

Mr. Schlang motioned to approve the Out of Field Waivers. Mr. Buckley seconds and all Board Members present voted in favor.

Mr. Schlang motion to approve the FSSAT Risk Assessment. Mr. Gerun seconds and all Board Members present voted in favor.

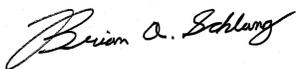
Mrs. Onori thanked everyone for coming to the board meeting and welcoming Mrs. Maldonado on joining the Governing Board.

Mrs. Leonard gave thanks to Mrs. Forthmuller for all her assistance with the budget and the audit.

Mr. Schlang adjourns the meeting at 7:54 pm.

Minutes respectfully submitted by Roni Prager

Minutes are accepted as a final copy by:



Brian Schlang, Board Chair Member

11/4/2020

Date

List of Upcoming Meetings

10/29/2020

11/19/2020

1/21/2021

3/11/2021

5/20/2021

6/21/2021