



**Imagine School at
Broward**

**Imagine Innovation Model
(Distance Learning)**

Parent Guide

2020-2021



Imagine School at Broward Campus

9001 Westview Drive
Coral Springs, FL 33067
Debra Darling, Principal



Dear Imagine School at Broward Family:

It is my privilege to welcome our Imagine School at Broward families to the 2020-2021 school year. Our staff is dedicated to establishing a nurturing learning environment for your child(ren) by equipping and engaging them with authentic curriculum. As we navigate through the Imagine Innovation Model, also known as Distance Learning, we understand there will be numerous emotions displayed by all. However, we will continue to support all our students and families to navigate this "new norm" of learning in a positive manner.

As Broward County continues to battle COVID-19, administration monitors the situation continuously and stays up to date with all CDC and local health guidelines. Ultimately, our goal is to bring back our students to campus in a safe and organized manner when conditions start to trend in the right direction, and we can enter the next phase. We understand the uncertainty parents are feeling regarding sending their child(ren) back to school, so families will have a choice once we enter Phase 2. They may return to brick and mortar (in-person) or continue distance learning full time. Both choices will be delivered by our teachers and students will remain Imagine School at Broward students.

As the first day of school (Wednesday, August 19th) approaches, we are committed to ensuring all families are equipped with pertinent information and necessary knowledge to establish a learning routine at home for their child(ren). Therefore, we have created this guide to assist parents with distance learning.

As we embark on this journey, please remember our Imagine School at Broward family motto for the 2020-2021 school year is ***I'll Be There for You***. I am a proud member of this family and know together we will support one another to make this a great learning experience for our students. Looking forward to a great school year!

With great appreciation,

Debra Darling

Debra Darling
Principal

Table of Contents

| | |
|-----------------------------------------------------------|-----|
| Stay Connected | 1 |
| 2020-2021 School Calendar..... | 2 |
| Imagine Innovation Model (Distance Learning)..... | 3 |
| Typical Student Day in Distance Learning (Schedules)..... | 4-5 |
| Attendance/Tardy | 6 |
| Student Attire | 6 |
| Students with Disabilities- ESE..... | 7 |
| Gifted Education..... | 7 |
| English Language Learners (ELL)..... | 7 |
| Supporting Your Child(ren) During Distance Learning..... | 8 |
| Device and Technology Support..... | 9 |

Stay Connected

Communication between home and school is critical to ensure all students and families are aware of important information released by the school. We will use the following communication tools to update our Imagine School at Broward families. Please make sure you check these daily for the latest news from the school.

Parent Update

Communication platform to receive updates from the school through email or text. The parent update is available by signing up through our school website.

School Website

The school website will have the most up to date information including contacts and resources. Access via www.imagineschoolatbroward.org.

Pinnacle Gradebook

Stay up to date with your child's grades and progress through our online grading system as well as communicate with your child's teacher. Access through our school website or go to: <https://gb.browardschools.com/pinnacle/gradebook>
The username will be the students 06 number followed by @my.browardschools.com
Ex: 06XXXXXXXX@my.browardschools.com The student's password is their birthday with a capital P in front of it. So if the student was born January 1st, 2003 their password would be as follows: EX P01/01/2003

REMIND

Text: 81010. Message the code for the grade level of your OLDEST student only. You only need to sign up for one grade level, all the messages are schoolwide message.

K: @isabka 3rd: @isab3d 6th: @isab6g

1st: @isab1b 4th: @isab4e 7th: @isab7h

2nd: @isab2c 5th: @isab5f 8th: @isab8i

2020-2021 Student Attendance Calendar



2020/21 SCHOOL CALENDAR

| AUGUST | | | | |
|--------|----|----|----|----|
| M | T | W | T | F |
| 3 | 4 | 5 | 6 | 7 |
| 10 | 11 | 12 | 13 | 14 |
| 17 | 18 | 19 | 20 | 21 |
| 24 | 25 | 26 | 27 | 28 |
| 31 | | | | |

| SEPTEMBER | | | | |
|-----------|----|----|----|----|
| M | T | W | T | F |
| | 1 | 2 | 3 | 4 |
| 7 | 8 | 9 | 10 | 11 |
| 14 | 15 | 16 | 17 | 18 |
| 21 | 22 | 23 | 24 | 25 |
| 28 | 29 | 30 | | |

| OCTOBER | | | | |
|---------|----|----|----|----|
| M | T | W | T | F |
| | | | 1 | 2 |
| 5 | 6 | 7 | 8 | 9 |
| 12 | 13 | 14 | 15 | 16 |
| 19 | 20 | 21 | 22 | 23 |
| 26 | 27 | 28 | 29 | 30 |

| NOVEMBER | | | | |
|----------|----|----|----|----|
| M | T | W | T | F |
| 2 | 3 | 4 | 5 | 6 |
| 9 | 10 | 11 | 12 | 13 |
| 16 | 17 | 18 | 19 | 20 |
| 23 | 24 | 25 | 26 | 27 |
| 30 | | | | |

| DECEMBER | | | | |
|----------|----|----|----|----|
| M | T | W | T | F |
| | 1 | 2 | 3 | 4 |
| 7 | 8 | 9 | 10 | 11 |
| 14 | 15 | 16 | 17 | 18 |
| 21 | 22 | 23 | 24 | 25 |
| 28 | 29 | 30 | 31 | |

| JANUARY | | | | |
|---------|----|----|----|----|
| M | T | W | T | F |
| | | | | 1 |
| 4 | 5 | 6 | 7 | 8 |
| 11 | 12 | 13 | 14 | 15 |
| 18 | 19 | 20 | 21 | 22 |
| 25 | 26 | 27 | 28 | 29 |

| FEBRUARY | | | | |
|----------|----|----|----|----|
| M | T | W | T | F |
| 1 | 2 | 3 | 4 | 5 |
| 8 | 9 | 10 | 11 | 12 |
| 15 | 16 | 17 | 18 | 19 |
| 22 | 23 | 24 | 25 | 26 |
| | | | | |

| MARCH | | | | |
|-------|----|----|----|----|
| M | T | W | T | F |
| 1 | 2 | 3 | 4 | 5 |
| 8 | 9 | 10 | 11 | 12 |
| 15 | 16 | 17 | 18 | 19 |
| 22 | 23 | 24 | 25 | 26 |
| 29 | 30 | 31 | | |

| APRIL | | | | |
|-------|----|----|----|----|
| M | T | W | T | F |
| | | | 1 | 2 |
| 5 | 6 | 7 | 8 | 9 |
| 12 | 13 | 14 | 15 | 16 |
| 19 | 20 | 21 | 22 | 23 |
| 26 | 27 | 28 | 29 | 30 |

| MAY | | | | |
|-----|----|----|-----|----|
| M | T | W | T | F |
| 3 | 4 | 5 | 6 | 7 |
| 10 | 11 | 12 | 13* | 14 |
| 17 | 18 | 19 | 20 | 21 |
| 24 | 25 | 26 | 27 | 28 |
| 31 | | | | |

| JUNE | | | | |
|------|----|----|----|----|
| M | T | W | T | F |
| | 1 | 2 | 3 | 4 |
| 7 | 8 | 9 | 10 | 11 |
| 14 | 15 | 16 | 17 | 18 |
| 21 | 22 | 23 | 24 | 25 |
| 28 | 29 | 30 | | |

- Employee Planning (no school for students)
- Schools and Administrative Offices Closed
- Schools Closed
- Report Cards Issued
- Interim Reports Issued
- Early Release Day
- Imagine Trade Day (no school for students)



First and Last Day of School

Hurricane makeup days in order of preference: 10/16/20, 1/7/21, 2/18/21, 3/18/21, 4/8/21, 6/9/21

* May 13 may be a no school for students day, depending on the testing schedule calendar.

Imagine Innovation Model (Distance Learning)

The Imagine Innovation Model (Distance Learning) will begin **August 19th** for all students via Google Classroom.

What is the Imagine Innovation Model?

The Imagine Innovation Model (IIM) is the distance learning framework for all Imagine School at Broward students. Through this distance learning model, students will receive LIVE instruction daily from their teacher(s) while following a daily schedule during normal school hours. IIM provides opportunities for students to receive whole-group and small-group instruction, individualized learning, social-emotional learning, and other services as needed.

What is Google Classroom?

Google Classroom is the learning platform to access distance learning. Through this platform, all students will be able to access assignments, turn in assignments, and most importantly interact with their teacher(s) LIVE through a Google Meet link attached to the Google Classroom page.

All students must use their provided Imagine School at Broward Google username and password to launch Google Classroom. (classroom.google.com)

Username: first.lastname@imagineschoolatbroward.org

(Note: No spaces in name; apostrophes and hyphens remain)

Password: Student Number (#06.....)

Typical Student Day in Distance Learning

Each day, Imagine School at Broward teachers and students will be able to interact LIVE via Google Meet. Lessons, activities, instruction, and support will be integrated into the assigned times for LIVE sessions. A classroom community will be established and developed through these LIVE sessions to promote interaction with their teacher and peers. Office hours will be designated for teachers to conference with parents and provide support.

Student Daily Schedules

| Grade | Time | Subject | Specials & FunFit | Lunch | Teacher Office Hours | Total Engagement Time (direct + Indiv. & small group) |
|---------------------------------------|---------------|------------------------|-----------------------------|---------------|----------------------------|-----------------------------------------------------------------|
| Kindergarten | 8:15 - 8:30 | SEL/Positivity Project | 9:30 – 10:00 12:00-12:30 | 11:30 - 12:00 | 8:00 - 8:15 2:30 - 4:00 | 15 mins (live instr.) |
| | 8:30 - 9:30 | Math | | | | 20 minutes (live instr.) + 40 minutes (group work/indiv.) |
| | | SS/Science/Writing | | | | 20 minutes (live instr.) + 40 minutes (group work/indiv.) |
| | 10:00 - 11:30 | Reading | | | | 30 minutes (live instr.) + 60 minutes (small group/indiv.) |
| | 12:30 - 1:30 | SS/Writing/Science | | | | 20 minutes (live instr.) + 40 minutes (indiv/group) |
| | | Math | | | | 20 minutes (live instr.) + 40 minutes (indiv/group) |
| Teacher Led Tiered Instruction | 1:30 - 2:30 | Reading/Math | | | | 60 minutes |
| | | | | | | |
| 1st Grade | 8:15 - 8:30 | SEL/Positivity Project | 8:30 - 9:00 12:00-12:30 | 11:30 - 12:00 | 8:00 - 8:15 2:30 - 4:00 | 15 mins (live instr.) |
| | 9:00 - 10:00 | Math | | | | 20 minutes (live instr.) + 40 minutes (small group/indiv. work) |
| | | SS/Writing/Science | | | | 20 minutes (live instr.) + 40 minutes (small group/indiv. work) |
| | 10:00 - 11:30 | Reading | | | | 30 minutes (live instr.) + 60 minutes (small group/indiv.) |
| | 12:30 - 1:30 | SS/Writing/Science | | | | 30 minutes (live instr.) + 30 minutes (indiv/group) |
| | | Math | | | | 30 minutes (live instr.) + 30 minutes (indiv/g Roup) |
| Teacher Led Tiered Instruction | 1:30 - 2:30 | Reading/Math | | | | 60 minutes |

| Grade | Time | Subject | Specials & FunFit | Lunch | Teacher Office Hours | Total Engagement Time (direct + invid. & small group) |
|--------------------------------|----------------|--------------------------------------|------------------------------------------------------------------------------------------------------------------|---------------|----------------------------|------------------------------------------------------------|
| 2nd Grade/3rd Grade | 8:15 - 8:30 | SEL/Positivity Project | (2 nd) 10:00 - 10:30 10:30 - 11:00 (3 rd) 10:30 - 11:00 10:00 - 10:30 | 11:00 - 11:30 | 8:00 - 8:15 2:30 - 4:00 | 15 mins (live instr.) |
| | 8:30 - 10:00 | Reading w/writing (3 rd) | | | | 30 minutes (live instr.) + 60 minutes (small group/indiv.) |
| | | Math (2 nd) | | | | 30 minutes (live instr.) + 60 minutes (small group/indiv.) |
| | 11:30 - 1:00pm | Reading w/writing (2 nd) | | | | 30 minutes (live instr.) + 60 minutes (small group/indiv.) |
| | | Math (3 rd) | | | | 30 minutes (live instr.) + 60 minutes (small group/indiv.) |
| | 1:00 - 1:30 | SS (2 nd) | | | | 15 minutes (live instr.) + 15 (group work) |
| | | Science (3 rd) | | | | 15 minutes (live instr.) + 15 (group work) |
| | 1:30 - 2:00 | SS (3 rd) | | | | 15 minutes (live instr.) + 15 (group work) |
| | | Science (2 nd) | | | | 15 minutes (live instr.) + 15 (group work) |
| Teacher Led Tiered Instruction | 2:00-2:30 | Reading | | | | 30 minutes |

| Grade | Time | Subject | Specials & FunFit | Lunch | Teacher Office Hours | Total Engagement Time (direct + invid. & small group) |
|--------------------------------|--------------|------------------------|----------------------------------------------------------------------------------------------------------------|---------------|----------------------------|------------------------------------------------------------|
| 4th Grade/5th Grade | 8:15 - 8:30 | SEL/Positivity Project | (4 th) 11:30 - 12:00 12:30 - 1:00 (5 th) 12:30 - 1:00 11:30 - 12:00 | 12:00 - 12:30 | 8:00 - 8:15 2:30 - 4:00 | 15 mins (live instr.) |
| | 8:30 - 10:00 | Reading w/SS (4th) | | | | 30 minutes (live instr.) + 60 minutes (small group/indiv.) |
| | | Math w/Science (5th) | | | | 30 minutes (live instr.) + 60 minutes (small group/indiv.) |
| | 10:00-11:30 | Reading w/SS (5th) | | | | 30 minutes (live instr.) + 60 minutes (small group/indiv.) |
| | | Math w/Science (4th) | | | | 30 minutes (live instr.) + 60 minutes (small group/indiv.) |
| | 1:00 - 1:30 | Writing (5th) | | | | 15 minutes (live instr.) + 15 (group work) |
| | | Science (4th) | | | | 15 minutes (live instr.) + 15 (group work) |
| | 1:30 - 2:00 | Writing (4th) | | | | 15 minutes (live instr.) + 15 (group work) |
| | | Science (5th) | | | | 15 minutes (live instr.) + 15 (group work) |
| Teacher Led Tiered Instruction | 2:00-2:30 | Reading | | | | 30 minutes |

| Grade | Time | Subject | Lunch | Teacher Office Hours | Total Engagement Time (direct + invid. & small group) |
|---------------------------------------|------------------------|------------------------|-----------------------------|----------------------------|-------------------------------------------------------|
| Middle School | | | | | |
| | 9:00 - 9:15 | SEL/Positivity Project | 12:15 - 12:45 | 8:30 - 9:00 2:45 - 4:30 | 15 minutes (live instruction) |
| | 1st Period | 9:15 - 10:00 | | | 45 minutes live instruction |
| | 2nd Period | 10:00 - 10:45 | | | 45 minutes live instruction |
| | 3rd Period | 10:45 - 11:30 | | | 45 minutes live instruction |
| | 4th Period | 11:30-12:15 | | | 45 minutes live instruction |
| Teacher Led Tiered Instruction | 5 th Period | 12:45 - 1:45 | | | 30 minutes live + 30 (small group, indiv.) |
| | 6th Period | 1:45 - 2:15 | | | 30 minutes live instruction |
| | 7th Period | 2:15 - 2:45 | 30 minutes live instruction | | |

Attendance/Tardy Procedures

Attendance is a key factor in the success of a student's education. IIM (Distance Learning) will follow all attendance protocols as defined in our Imagine School at Broward Handbook. All parents and students are responsible for students to attend distance learning during scheduled times (see daily schedules provided by homeroom teacher).

The same rules will apply as if students were at school in-person. Attendance will be taken daily when students log in to each live sessions with their teacher. For middle school students, attendance will be taken at the start of and throughout each period. Students who log in late, will be marked tardy. Students will be marked absent if they do not login into class that day.

If your child will be absent from distance learning due to an unforeseen circumstance (e.g., illness, bereavement, etc.), please call 954-255-0020 and leave a message that morning to report the absence and reason for the absence or email attendance.broward@imagineschools.org. If you do not call or email in to report the absence within 48 hours, your child will receive an "unexcused absence." You must call and or email in each day that your child is out.

If your child will leave early or miss any part of the school day, parents must notify the teachers and email attendance.broward@imagineschools.org.

Student Attire

Imagine School at Broward students are to abide by the mandatory uniform policy during distance learning. All students are required to wear the following:

- Imagine embroidered collared polo shirt from InUnison.
- Appropriate bottoms must be worn with flexibility during distance learning only (i.e., athletic shorts, leggings, joggers, jeans, etc.)

Students with Disabilities (ESE)

Imagine School at Broward students with a current Individualized Education Plan (IEP) will continue to receive services indicated in their IEP. Speech-language therapy, occupational therapy, counseling services, and academic services will be delivered via Google Meet with live interaction between the student and the ESE provider.

Our ESE Specialist will continue to conduct both annual and interim IEP meetings virtually. If parents have questions regarding their child's ESE services or IEP, they should contact Mrs. Jessica DiMartino at Jessica.dimartino@imagineschools.org

Gifted Education

Imagine School at Broward students who are enrolled in the gifted program will continue to receive services as stated on their Educational Plan (EP). There will be time throughout the school day for these students to work on their EP goals.

English Language Learners (ELL)

Imagine School at Broward English Language Learners (ELL) students will continue to receive instruction that builds their acquisition of language skills through distance learning curriculum and resources.

Supporting Your Child(ren) during Distance Learning

The key to the success of students is involvement in their education no matter what grade they are in. Here are some best practices to support your child(ren):

- Foster a positive attitude towards distance learning
- Ensure your child(ren) take extreme care with the device loaned from the school, as you will be responsible for any damages
- Provide a quiet learning environment during school hours free of distractions such as tv, phones, music, video games, etc.
- Set expectations for behavior and academic performance while engaging in distance learning
- Reflect with your child(ren) about their day in a positive manner
- Provide time for your child(ren) to go outside and play
- Ensure your child(ren) logs into live instruction daily
- Ensure your child(ren) complete all assignments weekly
- Keep open lines of communication with your teacher(s) and school
- Provide the school with current and accurate home, work, and emergency contact information
- Remind your child that even though they are learning from home, all school rules as outlined in the Student Code of Conduct still apply

Device and Technology Support

Imagine School at Broward will be providing our families with ongoing device and technology support in the following ways:

- **School Personnel** – your homeroom teacher is your first point of contact. They can assist you with technological assistance.
- **Website tutorials**- designed to assist our families with navigating distance learning. www.imagineschoolatbroward.org.
- **Device/Technology Issues**- techbroward@imagineschools.org has been established to provide support to families who encounter hardware malfunctions, device issues, etc. For live tech support during school hours, call or text 954-546-0748.