

**Minutes**  
**Imagine at Broward, Inc.**  
**Imagine School at Broward**  
**Governing Board Meeting**  
**January 27, 2020 @ 5:30 PM**  
**Draft**

**Imagine School at Broward**

Brian Schlang (Board Member – Chairperson) – in attendance  
Christopher Buckley (Board Member) – in attendance  
John Gerun (Board Member) – in attendance  
Debra Darling (Principal) – in attendance  
Misha Fletcher (Assistant Principal) – in attendance  
Rod Sasse (EVP) – not in attendance  
Susan Onori (Regional Director) – not in attendance  
Elsa Forthmuller (Regional Finance Director) – in attendance  
April Leonard (Business Manager) – in attendance  
Brooke Davidson-London (Parent Liaison) – in attendance

**Welcome**

Mr. Schlang called the meeting to order at 5:41pm with Governing Board members in attendance. Mr. Schlang welcomed the Board and the public to the meeting.

**Public Notice**

Ms. Darling indicated that the meeting was publicly noticed by the website, parent newsletter (via email) and flyers posted on the main entry door to the school per the official school policy.

**Approval of Minutes January 27, 2020**

Mr. Schlang asks that the board review the minutes and provide any questions on the meeting minutes of the board meetings from October 28, 2019 and November 19, 2019. Clerical October 28, 2019 meeting minutes had clerical corrections and were given to Mrs. April Leonard and done for Board Approval / Vote.

**Principals Report**

Ms. Darling Introduced and welcome Chris Perez, Regional IT Specialist, and Toni Weissberg.

Ms. Darling informed the board that 777 Re-enrollment forms were sent home and were due back on January 21, 2020. To date we have had 19 students indicating they are not returning. 16 students did not turn in forms, and 41 of the forms did not indicate either yes or no; the school will be calling these parents.

Ms. Darling informed the board that the school has administered our 3rd STAR testing before Winter Break. And that they are concluding BSA testing this week. The BSA data is used to show the predictability of a student scoring 3 or higher on the FSA. Our 4th set of data chats began today, January 27, 2020. We are using the data to drive instruction, adjust pacing guides, and organize our upcoming FSA Carousels and FSA Camp.

Ms. Darling informed the board that the December 20, 2019 permit was approved, and that work on the front door will began very soon.

Ms. Darling informed the board that she had spoken to Captain Soberon and that he cannot guarantee coverage next year from the CSPD but could use them as a backup. She has interviewed a Guardian Company for service next year Dynamic Integrated Security.

Ms. Darling informed the board that the 'Best and Brightest' money was distributed to all effective and highly effective teachers right before Winter Break.

Ms. Darling informed the board that We are currently enrolled with 847 students.

Ms. Darling informed the board that during the January 6, 2020 employee planning day, we cheered on our teacher of the year, Mrs. Rivera, at the Regional Teacher of the Year celebration.

Ms. Darling informed the board that she attended the FTEC Conference with two teachers, Chris Perez, and Mr. Gerun.

Ms. Darling Welcomed Mrs. Jennifer Arnold as a part time ESE Teacher, helping service students in the afternoons.

Ms. Darling informed the board of the February 11, 2020, 'Imagine That' Showcase displaying our S.T.E.A.M. and service-learning projects.

Ms. Darling informed the board of the February 18, 2020 dental sealant program that over 200 students participated in last year.

Ms. Darling informed the board of the school-wide fundraiser organized by our Economic Sustainability Committee: February 27, 2020 MS dance-a-thon and February 28, 2020 Elementary Fun Run. Goal of \$15,000 towards textbooks next year.

Ms. Darling informed the board she will be attending the Principal's Summit the week of February 3, 2020 in Mesa, AZ.

Ms. Darling informed the board that the Week of January 27, 2020 is School Choice Week.

Ms. Darling informed the board of the January 31, 2020, Donuts with Dads with a football Super Bowl theme.

Ms. Darling informed the board that the Week of February 3, 2020 is our 2nd Book Fair of the year with a jungle theme.

Ms. Darling informed the board that our lottery opens Feb. 3 through Feb 28, 2020.

## **Budget**

Mr. Schlang asked to move to the budget updates.

Elsa Forthmuller informed the board that the budget has been updated with projections through the end of the year; increased costs in medical benefits noted; marginal increase as most employees stayed with existing benefits.

Elsa Forthmuller informed the board of the issues with the ending fund balance possibly running into a deficit.

Mr. Schlang noted that the biggest difference between the modified and actual balance is depreciation.

Mr. Schlang commented that he has no major questions or comments from the budget and thanked Elsa for putting the updated budget together.

## **Interest Proposal of Bond**

Mr. Schlang moved to the interest proposal of the bond and called Mr. Richard Moreno on speaker phone to review the proposal and highlight the important aspects to the board.

Mr. Moreno stated we could maximize returns on proceeds of investment up to 2% max, but more likely 1.2-1.3%.

Mr. Schlang asked how long are we committed under this proposal.

Mr. Moreno responded that under a laddered approach, we would be locking in for a period of 3-5 months.

Mr. Gerun wanted to know what is the highest possible rate of return, is it up our yield rate?

Mr. Moreno confirmed that yes, the highest possible rate would be the yield rate.

Mr. Schlang asked Richard what he would do, and Richard Moreno responded that he would lock in now with an aggressive deal for the next 3 months because it's a good way to get an additional 14K per year which is a 1.23% increase.

April Leonard asked who the payments go out to for these services.

Mr. Schlang stated that this is just for a reserve fund.

Mr. Moreno suggested we call Dellon Barry, the VP of customer acquisition for IBN, who prepared the proposal to ask additional questions.

Mr. Schlang asked, with a 3-month rolling plan, are we locked in?

Mr. Barry stated that the portfolio amount divided into 3, the monthly money coming in at 400K is locked for 3 months. All in investment for 1-2 months and then it would go into a laddered 3-month plan.

Mr. Schlang asked what is the risk on investments?

Mr. Barry stated very little risk on T Note, risk of rates moving up, as we invest only 1/3 of the money at a time.

Mr. Schlang asked does it make sense to go to the Federal Home Loan Bank?

Mr. Barry stated the way the yield curves and economy are, there's no benefit from buying into a long-term loan, it's best to keep things on the short end.

Mr. Gerun asked, could we mix the investment?

Mr. Barry stated no, the actual yield will not be about to mix and raise up to 2.3%.

Mr. Schlang asked, What's the cost?

Mr. Barry stated, Cost of the firm is \$2,000 per year.

Mr. Schlang stated that we would still be in a positive position with the expense on investment.

Mr. Schlang noted that the goal is to get some locked in at 3.9% for the long term as long as rates stay as they are, we should get what we can before we see issues running into the 3.9% territory.

Mr. Schlang ended the phone call with Richard Moreno and Dellon Barry

Mr. Gerun stated that it seems like a lot of work for \$1,200.

Mr. Schlang stated the it makes more sense to move 750K from the operating account to a higher yielding money market account.

### **IT Enhancement**

Mr. Gerun stated that he spent the last 2 months reviewing what our needs really are and after a visit to the FTEC show, we really saw where the industry is going.

Mr. Gerun stated that he is still reviewing quotes from vendors, he has 3 quotes for classroom PCs, book scanners and smart boards.

Mr. Schlang asked what are the differences between smart boards and TVs and how they would be used in our classrooms?

Mr. Gerun stated that smart boards have the ability to upload information, review and summarize, capture lessons and send out that information directly to class dojo from the smart board.

Mr. Gerun stated we could possibly do a pool of smart boards, such a 1 per grade, since they are more expensive than smart TVs.

Mr. Gerun stated that there are approximately \$1,200 difference in price between smart boards and TVs.

Mr. Gerun stated that it would be possible to have one TV in each classroom and use laptops to project information.

Mr. Schlang commented with his concerns on how we can get around the different teaching styles, and not having teachers stuck at their desks projecting information to the TV screen vs. standing in front of the classes.

Mr. Gerun stated we have done some testing with casting features and keeping teachers mobile around the classrooms.

Mr. Gerun suggested that we run the smart boards for a trial period and go for the TVs right away because we know they work.

Ms. Darling reviewed the current technology needs to include admin PCs, same as students, but will come with docking stations and monitors, art room same computers but with specialized software, music will have a mac book plus software and yearly subscription for it. Media center with touch screen HPs like the front office sign in devices, 15 laptop carts that will hold 25 chrome books per cart; we'll be almost there with 1:1 laptop per student.

Mr. Gerun added that there's an option to convert the old Lenovo laptops to Chrome books for \$25 per device.

Mr. Gerun stated that the touch screens are a good deal, but just not as efficient as the deals on the laptops and carts.

Mr. Gerun stated that we could get at least 1 VR cart for the school, including operation instruction and continued learning.

Mr. Gerun mentioned the Go Guardian software, which limits functionality of PCs and management systems, needs to have a license fee for the total number of machines.

Ms. Darling stated that we'd be looking into robotics as a middle school elective.

Mr. Gerun summarized that all of these items would be an excellent marketing tool for the school to continue to attract students.

**Potential Governing Board Member**

Mr. Schlang welcomed Tony Weissberg, as a potential governing board member and asked her to review her background and explain why she would be a good fit for the governing board.

**Public Input**

Mr. Schlang asked the public for input.

Brook Davis commented that we are continuously having issues with cars speeding through the school zone in front of the school and we need flashing school zone signs to slow motorists down.

**Board Input**

Mr. Gerun commented that he looks forward to seeing where this new technology can take the school and thanks Elsa for compiling and explaining the budget.

Mr. Schlang thanked Tony Perez for coming to the meeting and stated that he is looking forward to his help with the school.

Mr. Buckley thanked John for putting all the effort and compiling the proposal for the technology upgrades and researching what the school needs.

**New Business**

Mr. Schlang asked about portables for some middle school classes and the possibility of having 2 full-time VPK classes.

Mr. Schlang would like to study the revenue analysis for new building additions to the school that will be on the agenda for the next meeting.

**Board Vote**

Mr. Schlang asks to move onto Board Voting.

Mr. Schlang motions to approve the minutes of the October 28, 2019. Mr. Gerun seconds, all board members present voted in favor. Motion passes.

Mr. Buckley motions to approve the minutes of the November 19, 2019. Mr. Schlang seconds, all board members present voted in favor. Motion passes.

Mr. Schlang motions to approve moving the operating account to a money market account. Mr. Gerun seconds, all board members present voted in favor. Motion passes.

Mr. Gerun motions to approve the IBN proposal. There was no second, the motion failed.

Mr. Buckley motions to approve of Mrs. Weissberg as a board member and that she should meet and interview with Rod Sasse. Mr. Gerun seconds, all board members present voted in favor. Motion passes.

Mr. Gerun motions to approve the spending of up to 46 classroom PCs with 3 year or more warranties and custom engraving for up to \$44,000. Mr. Schlang seconds, all board members present voted in favor. Motion passes.

Mr. Gerun motions to approve the spending of up to 46 book scanners for up to \$5,700. Mr. Schlang seconds, all board members present voted in favor. Motion passes.

Mr. Gerun motions to approve the spending of up to 46 classroom TVs up to \$40,500. Mr. Schlang seconds, all board members present voted in favor. Motion passes.

Mr. Gerun motions to approve the spending of up to 9 admin classroom PCs with 3 year or more warranties and custom engraving for up to \$11,600. Mr. Schlang seconds, all board members present voted in favor. Motion passes.

Mr. Gerun motions to approve the spending of 1 art room PC cart with 24 PCs for up to \$22,000. Mr. Buckley seconds, all board members present voted in favor. Motion passes.

Mr. Gerun motions to approve the spending of 1 music room mac book with warranty, software, and presentation monitor with stand for up to \$6,100. Mr. Buckley seconds, all board members present voted in favor. Motion passes.

Mr. Gerun motions to approve the spending of 30 all-in-one touch screen PCs for the media center up to \$26,000. Mr. Schlang seconds, all board members present voted in favor. Motion passes.

Mr. Gerun motions to approve the spending of laptop carts with engraving for up to \$100,000. Mr. Schlang seconds, all board members present voted in favor. Motion passes.

Mr. Gerun motions to approve the spending of 1 laptop cart with touch screen chrome books with 3 year or more warranties and custom engraving for up to \$15,000. Mr. Schlang seconds, all board members present voted in favor. Motion passes.

Mr. Gerun motions to approve the spending of VR cart with VR units for up to \$10,500. Mr. Buckley seconds, all board members present voted in favor. Motion passes.

Mr. Gerun motions to approve the spending of Go Guardian site license for up to \$6,000. Mr. Schlang seconds, all board members present voted in favor. Motion passes.

Mr. Gerun motions to approve the spending of S.T.E.A.M. related products for up to \$8,000. Mr. Buckley seconds, all board members present voted in favor. Motion passes.

Mr. Gerun motions to approve the spending of converting existing laptops to chrome books for \$25 per unit. Mr. Schlang seconds, all board members present voted in favor. Motion passes.

Mr. Schlang adjourns the meeting at 8:25 pm.

Minutes respectfully submitted by Chris Buckley

Minutes are accepted as a final copy by:

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**Brian Schlang, Board Chair Member**

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**Date**

**Upcoming meetings for 2019-2020 School Year:**

March 9, 2020

May 18, 2020

June 22, 2020

All meetings are scheduled for 5:30 PM.