

Minutes
Imagine at Broward, Inc.
Imagine School at Broward
Governing Board Meeting
November 19, 2019
5:30 PM

Imagine School at Broward

Brian Schlang (Board Member – Chairperson) – in attendance
Christopher Buckley (Board Member) – not in attendance
John Gerun (Board Member) – in attendance
Debra Darling (Principal) – in attendance
Misha Fletcher (Assistant Principal) – in attendance
Rod Sasse (EVP) – in attendance
Susan Onori (Regional Director) – in attendance
Elsa Forthmuller (Regional Finance Director) – in attendance
April Leonard (Business Manager) – in attendance

Welcome

Mr. Schlang called the meeting to order at 5:41pm with 2 of the 3 Governing Board members in attendance. Mr. Schlang welcomed the Board and the public to the meeting. Mr. Schlang welcomed Ms. Onori and Mr. Sasse. Mr. Schlang welcomed Esmie Maldonado an Imagine parent with a child in Kindergarten.

Public Notice

Ms. Darling indicated that the meeting was publicly noticed by the website, parent newsletter (via email) and flyers posted on the main entry door to the school per the official school policy.

Approval of Minutes October 28, 2019

Mr. Schlang asked that the Board to table the approval of the October 28, 2019 minutes due to email issues and sending the draft.

Welcome for Ms. Susan Onori

Mr. Sasse introduced Ms. Susan Onori who is taking the position of the Regional Director after Ms. Vernon retired. Ms. Onori was the Principal at Imagine Chancellor for 19 years and worked with Mr. Sasse at Broward County Schools previously. Mr. Schlang and the Board welcomed Ms. Onori to the team.

Principals Report

Ms. Darling discussed the items below in detail as follows:

- Safety
 - o Front door rework is still in process due to permitting.
 - An inspector stated that a change needed to be made to change the door swing.
 - Engineer is in process of making changes.
 - o Mr. Johan is continuing with Guardian Training and the class that originally started with 30 is now down to 19.
 - o Mr. Sasse states that he is working with the team to structure legalities with the contract.
- Hardening fund is \$14k which is significantly less than the previous year.

- Captain Soberon from CSPD stated that the cost of a full-time SRO would be \$170k annually for use at a Public Charter School. It is noted that the school district only pays \$54k for the same SRO position because the local municipality for a Broward County Public School contributes \$54k.
- Mr. Sasse is working on a consortium to handle the school Guardian that provides coverage in the case of having a guardian call in sick. The consortium would be 4-5 schools that would allow for shared resource in the case of a call-out of a school Guardian. Mr. Johan would participate.
- Captain Soberon cannot guarantee future coverage on detail if someone is sick for future years, he will continue to do so through the end of this school year. Cost for CSPD details for the current school year is \$65k.
- Ms. Onori states that she witnessed the Guardian Program training active shooting field drill.
- Mr. Schlang asked Ms. Darling what is the solution for the next school year – Ms. Darling stated that if it is allowed she would like to keep the CSPD detail if budget allows with additional backup coverage via School Guardian.
- Ms. Onori asked how a code red is broadcast with local PD.
- Ms. Darling reports that the 2019-2020 teacher of the year is Ms. Rivera and that the regional award will be given on Dec 16th.
- Ms. Darling reports that the First Annual Trunk or Treat Event was highly successful and will be repeated next year.
- Ms. Darling reports that the Fall Festival was successfully done by the PTO on November 5th.
- Ms. Darling also reports that Anti-Bullying program was held. Middle School Drama Jr. Thespian Festival has 42 Drama Students and that the Winter Party will be held at Bar Louie's.

School Recognitions A+ Award

Ms. Darling informed the board that there is a committee of 6 people that will work on plans to distribute the A+ Award.

Revised School Calendar – Early Release February 14, 2020

Ms. Darling informed the Board of a revision to the school calendar for remembrance of the Stoneman Douglass Shooting Tragedy will require a Board vote.

990 Tax Form

Mr. Schlang stated that he did not see any issues with form 990 and that the additional questions he had were adequately answered. There were no additional questions regarding this issue.

Budget/Bond

Mr. Schlang refers to Ms. Forthmuller. Ms. Forthmuller instructs the Board to refer to the balance sheet and financial statements /packet. Ms. Forthmuller stated that a meeting was held with Richard Moreno to cover the various issues regarding the budget and Bank Statements, Maintenance Reserve, Funds Available now, 1.1 x coverage of 45 days cash, current money market interest rate of 1.2% and operating account were covered.

Mr. Schlang requested that the budget sheet should have name changes to reflect the current owned property – bond debt service vs rent as listed previously.

Mr. Schlang and Mr. Gerun requested that there should be a projection for the next meeting on Year 1 and Year 2 projected savings.

Mr. Schlang asked if there are additional questions or comments.

Mr. Schlang stated that the interest earned on the reserve fund is being used to pay off debt.

Mr. Schlang requested that the cash flow statement show gross earned vs expense.

Mr. Schlang stated that the reporting looks very clean and compliments Ms. Forthmuller. Ms. Forthmuller stated that Mr. Moreno was a great help.

Mr. Schlang stated that at the next meeting we should obtain options for the reserve fund to get a better interest rate and that Zions Bank and Richard Moreno may have advice on that.

Best and Brightest Teach and Principal Program

Ms. Darling stated that the full amount that the school will get is \$82k after a 2% fee was applied by Broward County on the original grant of \$83,712.

Ms. Darling explained that out of the 4 tiers – two would be utilized Recruitment (with 1 eligible teacher) and Recognition. Mr. Sasse stated that there is a committee with Principals from the west coast that are working on a fair distribution scheme. Proposed is that \$2,500 would be assigned as 1 share and \$1,000 as 40% of 1 share. These funds would be distributed based on teacher ratings: \$1,376.48 for an effective rating and \$3,441.00 for a highly effective rating.

The Board requested that the word “prorate” be changed to say “prorate up/down”.

IT Enhancement

Mr. Gerun covered a proposal for IT Enhancement for the school. Attached separately is a summary of the proposed enhancements and high and low budget costs.

The Board and Ms. Darling discussed options and priorities of the different options. Teacher Laptops, Student PC Carts are a priority. Additional items for enhancement of the Art Class, Music Room and Media Center are priorities as well. All options and quotations from at least 3 vendors are underway.

The Board requested a meeting be placed on the schedule for December 4th, 2019 to review IT Enhancement quotations to be held at the school at 7:30AM.

Mr. Schlang thanked Mr. Gerun for putting together the plan and that it will significantly benefit the kids at our school.

Public Input

Mr. Schlang asked the public for input – none.

Board Input

Mr. Gerun stated that he is very excited to get moving on the IT Enhancement for the school for the kids benefit and for greater positioning with new schools opening in the area.

Mr. Gerun stated that he enjoyed the Trunk or Treat event – very well done especially the DJ.

Mr. Schlang is excited on all of the benefits that will now be allotted for the kids.

Mr. Schlang thought that the Trunk or Treat event was phenomenal.

Mr. Schlang gives a call out for his daughter that is on the A Honor Roll!

Mr. Schlang requested that we should move to obtain new board members with an emphasis on getting someone with an educational background.

Mr. Schlang stated that he looks forward to the next meeting to review options on the Reserve Fund interest rates.

Board Vote

Mr. Schlang motions to Approve the School Recognition A+ Award \$, Mr. Gerun seconds. All Board members present voted in favor.

Mr. Schlang motions to approve the Revised School Calendar, Mr. Gerun seconds. All Board members present voted in favor.

Mr. Schlang motions to approve the Signing of Form 990, Mr. Gerun seconds. All Board members present voted in favor.

Mr. Schlang motions to approve the Best and Brightest Award Distribution plan with clerical changes and attorney approval, Mr. Gerun seconds. All Board members present voted in favor.

The Board tables the vote for Secretary to the next Board meeting.

Mr. Schlang adjourns the meeting at 7:40 pm.

Minutes respectfully submitted by John Gerun

Minutes are accepted as a final copy by:


Brian Schlang, Board Chair Member

1-27-2020
Date

Upcoming meetings for 2019-2020 School Year:

December 4, 2019 (at 7:30 AM)

January 27, 2020

March 9, 2020

May 8, 2020

June 22, 2020

All meetings are scheduled for 5:30 PM.