

**Minutes
Imagine at Broward, Inc.
Imagine School at Broward
Governing Board Meeting
August 13, 2019
5:30 PM**

Imagine School at Broward

Brian Schlang (Board Member – Chairperson) – in attendance
Christopher Buckley (Board Member) – in attendance
John Gerun (Board Member) – in attendance

Welcome

Mr. Schlang called the meeting to order at 5:33pm with 3 of the Governing Board members in attendance. Mr. Schlang welcomed the Board and the public to the meeting.

Public Notice

Ms. Darling indicated that the meeting was publicly noticed by the website, parent newsletter (via email) and flyers posted on the main entry door to the school per the official school policy.

Approval of Minutes June 20, 2019 and July 31, 2019

Mr. Schlang asks that the Board review the minutes and provide any questions on the meeting minutes of the Board Meetings on June 20, 2019 and July 31, 2019. June 20, 2019 meeting minutes reviewed without changes. July 31, 2019 meeting minutes had clerical corrections.

Principals Report

Ms. Darling provided a copy of the report that is included with these minutes. To note current school enrollment is 840 students and it is expected to be a full 844 students. All teachers were fully certified at the time of start of school.

Imagine Charter continued its rating as A school receiving a total of 66% of possible rating points to achieve this status, a 4% improvement over the prior year.

For Safety new barriers and cones were placed car lines, high definition DVRs and perimeter cameras have been installed. Front door modifications are in process with permitting. Red Playground installation has begun and should be ready by August 26th.

Ms. LuAnn Comes submitted a resignation letter read by Ms. Darling thanking us for the opportunity to serve on the board and all of the accomplishments wishing us well.

Mr. Schlang had a question regarding the front door installation process. Ms. Darling noted that the front door will be barricaded during the process and the 2nd front door will be utilized during the installation.

Mr. Schlang then directed the Board to move onto the 2018-2019 Budget.

Mr. Gerun asked what was the result of the analysis of the overage in budget on the copiers. Ms. Darling stated that copier codes had been issued with limits to all staff. A company has been contacted to see the feasibility of alcove printers. As well a copy person / temp position to perform copies was eliminated – therefore all teachers were now

responsible for their own copies. Ms. Leonard stated that a second machine was being looked at for the teachers lounge that would be more cost effective.

Ms. Elsa Forthmuller stated that there was approximately 60k in revenues from summer camp and other deferred revenues and that the Board would need to provide a final approval / vote on the amended budget. Further she stated that the FY20 budget will not be accurate until a final count for FTE is available for the school year and that the Prior Approved Budget is the amended one.

The Imagine CFO negotiated a new contract with Aetna for Health Benefits that reduced the increased rate of 30% down to 7%, a large win for the school.

Mr. Schlang requested that summary of salary and benefits be shown at the end of the year on the report. Facility Expenses were as yet incomplete – auditor was working on it. Principle and Interest will begin to be presented on the budget. The Modified budget will reflect those.

Mr. Schlang requests that Facility Expenses (rent) title in the budget be changed to Bond Service to reflect the current status after the school purchase. Elsa noted that the bond payment amount goes down between Jan and June due to how bonds are paid and that it was fully verified with the bond issuer that the numbers as reflected were correct.

Ms. Darling stated that the first meeting of the Economic Sustainability Committee was broken in to four working areas:

- Staffing
- Technology
- Resources and Programs
- Upgrades / additions to the building

They will be meeting every second Wednesday and will generate a recommendation in each of the working areas for the Board to consider. A discussion about adding funds to the audited financials for technology cart was tabled until the recommendations / report of the Economic Sustainability Committee would be available.

Mr. Gerun asked if the possibility of adding 3 classrooms is being looked at to get the student level to 900 which provides for additional State of Florida Security funds to come in and economic feasibility.

Ms. Darling stated that the ESE Assurance is done yearly for exceptional student ability was carried out as required and would require Board signature.

Mr. Schlang requests to move to the next topic – Regional Input.

Ms. Vernon congratulated the school and Board for vision and recent acquisition of the school, bond placement and was excited for the schools' future.

Ms. Vernon also congratulated Imagine Broward for being granted two out of six awards of excellence from Imagine Forum for Economic Sustainability and Parent Choice.

Ms. Vernon also stated that tomorrow is the start of the new school year, Debra was doing wonderful as the school leader and the teachers were doing a great job; and that she was very proud of Imagine Broward and happy to be back in her regional role after filling in for several Imagine vacancies. Ms. Vernon was also excited to see that with the STAR workshop many teachers were putting in the extra effort after 3:30 to prep for the new school year for students.

Public Input

Question was asked if the copiers had scanning capabilities to reduce paper and use email more frequently. Ms. Darling stated that copies were more of a fail safe to ensure that parents were given a document when many times they may or may not check email.

Question was asked about who will monitor the security cameras. Ms. Darling stated that monitors are always on in the front office and that Coral Springs Police have remote access, as well the new DVRs have 30 days of recordings.

Mr. Buckley asked if signs could be put up to state "Under Surveillance" to act as a deterrent.

Board Input

Mr. Schlang requests to move to Board Input.

Mr. Buckley states that John and I were on the Board for only a short period of time with LuAnn and that her presence was greatly appreciated and she will be missed. Mr. Buckley also stated that the results from the Economic Sustainability Committee will be great to see shortly to move things forwards.

Mr. Schlang seconded the comments regarding LuAnn and that it would be wonderful to have the open Board seat filled with someone that has an educational background to provide that prospective.

Ms. Darling and Ms. Vernon state that in getting new Board members, Mr. Sassi likes to have members other than parents. Ms. Vernon stated that she would approach members of the local Cleveland Clinic for any interest and that the goal would be to have 5 Board members.

Mr. Schlang also commented that he is looking forwards to the new front door, new playground and report from the Economic Sustainability Committee and stated that we should address these items to combat the upcoming opening of the new Parkland Charter school.

Mr. Gerun stated that he 3rds the comments regarding LuAnn and her service to the school and the Board. Mr. Gerun also stated that we have an opportunity now to advance the school and need that the Economic Sustainability Committee look into that.

Mr. Schlang also commented that we should broadcast and highlight the continuing A school rating to educate parents.

Mr. Schlang asks to move onto Board Voting.

Mr. Schlang motions to approve the June 20, 2019 meeting minutes, Mr. Buckley seconds. All Board members present voted in favor.

Mr. Buckley motions to approve the July 31, 2019 meeting minutes, Mr. Schlang seconds. All Board members present voted in favor.

Mr. Schlang motions to approve the 2018-2019 Amended Budget, Mr. Buckley seconds. All Board members present voted in favor.

Mr. Schlang motions to approve the ESE Security Assessment, Mr. Buckley seconds. All Board members present voted in favor.

Mr. Schlang adjourns the meeting at 6:33pm.

Minutes respectfully submitted by John Gerun

Minutes are accepted as a final copy by:



Brian Schlang, Board Chair Member

9-23-19

Date

Upcoming meetings for 2019-2020 School Year:

September 23, 2019

October 28, 2019

November 12, 2019

January 27, 2020

March 9, 2020

May 18, 2020

June 22, 2020

All meetings are scheduled for 5:30 PM.