

**Minutes  
Imagine at Broward, Inc.  
Imagine School at Broward  
June 20, 2019  
5:30 p.m.  
FINAL**

**Imagine School at Broward**

Brian Schlang (Board Member-Chairperson) - in attendance  
LuAnn Comes (Board Member) - in attendance  
Christopher Buckley (Board Member) -in attendance  
John Gerun (Board Member) - in attendance

**Welcome**

- Mr. Schlang called the meeting to order at 5:30 p.m. with all Governing Board members in attendance. Mr. Schlang welcomed the Board and public to the meeting.

**Public Notice**

- Debra Darling indicated that the meeting was publicly noticed by website, parent update and flyers posted on the door of the school.

**Approval of Minutes**

- The minutes from the regularly scheduled meeting of May 20, 2019 was presented for review and approval.

**Principal's Report - Ms. Darling**

- Current student enrollment for 2019-2020 is 840 students. The anticipated enrollment for the 2019-2020 school year is 844 students.
- FSA scores for 3rd Grade came in. Imagine Broward had 82% of 3rd Grade students scoring proficiency. The percent for the State of Florida was 58% and Broward County was 60%, so Imagine Broward was much higher.
- The Department of Education has indicated that the other FSA scores should be in by the end of June.
- The Safety and Security Grand funds were received in May. Ms. Darling presented three quotes for the front door. Getting the door installed during the summer is essential.
- The fence screening has been purchased and installed.
- Recent events have been the VPK program, graduation ceremonies, and field day events.
- Next year, Florida Health is offering dental sealant for students. Any student at any grade level is eligible. At this point, 258 students have been registered to have the cleaning and sealant in this optional program.
- Pressure washing and painting touch-up will occur during the summer.
- Next year, Pinnacle will be used as the grade book system. Parents and teachers were satisfied with the program. It will be used K-8. at a cost of \$2239 per year. All parents at all grades will be able to see their child's grades.
- PTO has offered to give money to add on to the red playground and presented a proposal from Florida Play. Questions regarding maintenance of surface and cost of that maintenance were raised. The owner, Manny, of the company was contacted during the meeting and supplied answers to the Board questions. He said the top has approximately an eight year timeline before resurfacing with a 12-15 year life expectancy for the sub-surface. The surface is impact resistant with a 1/2" color cap. The warranty is for three years on the sub-

surface. Sealing every two years is at a current rate of \$.79 per square foot. At the end of fifteen years, it would need to be resurfaced. The current cost of the top color cap is \$6.50 per square foot.

### **Budget Approval**

- The 2018-2019 budget must have final approval within 60 days of June 30. That approval can be handled at the next meeting. The budget was reviewed.
- The preliminary budget for 2019-2020 was presented. It still needs to be finalized. The state has not yet provided critical information on funds. There is not currently any information on the categoricals. Therefore, the preliminary budget will need to be amended. The base student allocation has increased. Calculations will be adjusted as soon as information is available.
- One concern from the 2018-2019 budget was the overage in copying. Ms. Darling is examining the reason for this situation, so adjustments can be made.
- A full-time guidance counselor has been added for 2019-2020.
- The funds for substitutes and teacher salaries show an increase.
- Brian Schlang requested to see a balance sheet comparing 6/30/2019 with 6/30/2020 and an updated preliminary budget with a modified balance.
- Brian Schlang stated that the Board should be planning ahead by looking at the teacher salary scale, new plans, and suggestions for programs.

### **Vendor Contract Approval**

- The following contracts were presented for review, discussion and approval:
  - Bill's Tropical Lawn and Tree Service, Inc. for lawn and yard maintenance
  - Biscayne Air Conditioning for HVAC services
  - City of Coral Springs Police Department for school security and safety
  - Col-U.S.A. for cleaning services
  - Pro-Pest Control, Inc. for pest control services
  - Woodpeckers Solutions; LLC; G.Q Construction, Inc; and Arnisa Construction Solutions, LLC for selection of a contractor to install a new exterior door to the main office.

### **Bond Update**

- Richard Moreno provided the update on the bond.
- The bond was labeled as investment grade with a rating of bbb and able to be sold.
- The rates had come down and timing was good so it provided the school with significant savings. The true interest cost was 4.08% fixed for thirty years. With all costs added in, the rate is approximately 4.28%.
- Once closed, the interest reserve will be placed in an interest bearing account. It will be put in a money market account for now, but can be locked into another account when the interest rates are more favorable.
- Brian Schlang signed the Bond Purchase Agreement for the Board.
- D. A. Davidson agreed to buy the bond.
- The real estate documents have already been signed. The bond documents still need to be signed. The final signing is scheduled for Tuesday, June 25 at Denise Ganz's office. Two days later the funds are moved so the official closing date will be June 27. All the documents have already been reviewed by the attorneys.

### **Meeting Dates for 2019-2020**

Meeting dates for the 2019 - 2020 school year were set.

|                           |                  |
|---------------------------|------------------|
| July 22, 2019             | January 27, 2020 |
| August 13, 2019 (Tuesday) | March 9, 2020    |

September 23, 2019  
October 28, 2019  
November 12, 2019 (Tuesday)

May 18, 2020  
June 22, 2020

### **Regional Director Input- Ms. Vernon**

- Ms. Vernon reported the school had a great closing of the school year and was doing well.
- Since Ms. Vernon has been acting as principal at two different Imagine schools for the end of year, she has not been at Imagine Broward as much as usual, but did communicate with Ms. Darling every day or every other day.
- Everyone is waiting for the FSA scores to arrive.
- Ms. Vernon thanked the Board for the bond work and thought it might help others. She stated she was proud of the work the Board had done. Obtaining the bond was a huge success for the school and could set the tone for the Imagine schools in the area.

### **Public Input**

- No one attended the meeting to provide any public input.

### **Board Input**

- John Gerun said he thought it was a wonderful year. Third graders having an 82% proficiency rate was great. He was glad the bond closed at really good rates and thought this would be able to provide the school with additional opportunities. He questioned if the Board wanted to consider Karl's suggestion for a financial consideration for breaking the lease contract.
- Chris Buckley said he felt that this had been an exciting year. He felt the bond sale would be a savings and an investment back into the school. It would also provide some flexibility in the future.
- LuAnn Comes thanked Richard Moreno for his work and expertise in obtaining the bond. She also thanked Brian Schlang for all his work in pursuing the bond and creating a good opportunity for Imagine Broward now and in the future. She was happy at the proficiency rate of 3rd Grade success on the FSA.
- Brian Schlang stated that on a personal note his daughter had a very successful year and he was very pleased. He noted that LuAnn Comes would be off the Board at the next meeting so hoped more Governing Board members could be seated. He stated he would like to get the balance sheet and modified accrual sheets. He would like to brainstorm some ideas and programs. He thanked the Board and everyone in attendance for their work and support in getting the bond. This was a new experience, it was time-consuming, but worthwhile.

### **Board Actions**

- John Gerun made a motion, seconded by Chris Buckley to approve the May 20, 2019 minutes with minor changes. The motion was approved unanimously.
- Christopher Buckley made a motion with a second by John Gerun to approve the PTO proposal for a play area with Florida Play. The motion was approved unanimously, but subject to bond closing.
- John Gerun made a motion, seconded by Chris Buckley to approve the preliminary budget. The motion was approved unanimously.
- LuAnn Comes made a motion, seconded by John Gerun to approve the contract with Biscayne Air Conditioning for HVAC maintenance for the 2019-2020 school year. The motion was approved unanimously.
- LuAnn Comes made a motion, seconded by John Gerun to approve the contract for Bill's Tropical Lawn and Tree Service for the 2019-2020 school year. The motion was approved unanimously.

- Brian Schlang made a motion, seconded by LuAnn Comes to approve using The City of Coral Springs Police Department for school security for the 2019-2020 school year. The motion was approved unanimously.
- Chris Buckley made a motion, seconded by Brian Schlang to approve the contract with COL-U.S.A. for the janitorial and maintenance services for the 2019-2020 school year. The motion was approved unanimously.
- John Gerun made a motion, seconded by Chris Buckley to approve the service agreement with Pro Pest Control, Inc. for pest control needs for the 2019-2020 school year. The motion was approved unanimously.
- Brian Schlang made a motion, seconded by LuAnn Comes to approve the contract with Woodpeckers Solutions, Inc. to install a new exterior entrance door in the main office. The motion was approved unanimously, but subject to bond closing.

**Adjournment**

- The meeting was adjourned at approximately 7:00 p.m.

Minutes respectfully submitted by  
LuAnn Comes

Minutes are accepted as a final copy by:

  
\_\_\_\_\_  
Brian Schlang, Board Chair Member

8-13-19  
Date

**Upcoming meeting for 2018 - 2019 School Year:**

- July 22, 2019 tentative

All meetings are scheduled for 5:30 p.m.