

**Minutes  
Imagine at Broward, Inc.  
Imagine School at Broward  
January 28, 2019  
5:30 p.m.**

**Imagine School at Broward**

Brian Schlang (Board Member-Chairperson) - in attendance  
LuAnn Comes (Board Member) - in attendance  
Christopher Buckley (Board Member) -in attendance  
John Gerun (Board Member) - in attendance

**Welcome**

- Mr. Schlang called the meeting to order at 5:35 p.m. with all Governing Board members in attendance. Mr. Schlang welcomed the Board and public to the meeting and wished everyone a happy new year.

**Public Notice**

- Ms. Darling indicated that the meeting was publicly noticed by website, parent newsletter and flyers posted on the door of the school.

**Minutes**

- The minutes from the regularly scheduled meeting of November 27, 2018 were reviewed. A motion to approve the minutes as written was made by John Gerun and seconded by Chris Buckley. Minutes were approved.

**Principal's Report**

- Ms. Darling stated Imagine Broward enrollment is currently 837 students. FTE week is February 4 - 8, 2019. In order to meet the budgeted 840 students, calls are being made off the wait list to fill two kindergarten and one middle school slots.
- The third set of STAR testing was administered January 7 -18, 2019. Data chats with teachers about individual students will be completed by Wednesday, January 30.
- Teachers are continuing to attend professional development through the County.
- In order to maximize FSA scores, FSA Camps and FSA Carousels will occur from February 25 through April 26. Camp is after school and Carousel is during the instructional day. Instruction and materials will be based on the results of the BSA.
- A fundraiser for Stop the Bleed Kits is being conducted schoolwide. The goal is to raise \$4000 to have 50 bleed kits throughout the school. The staff will take a two-hour training course for proper use of the kits. The training is planned for an Early Release Day in February or March. She thanked MBAF fro the \$500 donation for the bleed kits. This check was given to her from Brian Schlang. The current amount of funds collected is \$1083.

- Imagine Broward is waiting on further information about the Hardening Grant Funding and how many dollars to be received. Funds will be earmarked for upgrading the camera and recording system, speakers outside, and a front door entry that goes directly to the front office.
- The second Spirit Week fundraiser earned over \$1200.
- The second book fair will be February 4 - 8 with a dinosaur theme.
- Funds from the Fun Run event will be earmarked for curriculum items.
- The school has its first middle school flag football team for both boys and girls. The season has begun with tryouts and practices. The first game is Tuesday, January 29.

### **Budget Update**

- The budget was reviewed. It is preliminary and updated through December with projections through June.
- An operating surplus is showing in the budget.
- A discussion was held on placing excess funds into high yield savings accounts. It was said that the Vice President of Finance would get some rates and suggested a sweep account. Brian Schlang took the lead in searching for bank rates and presented information regarding specific banks and their rates. Without having all information, it was agreed to table the discussion until the next meeting.

### **Update on Building Purchase**

- Richard Moreno provided an update.
- The appraisal came in at 19.3 million dollars.
- The building condition report indicated no surprises.
- There were no problems with the environmental study.
- He is trying to get no payments for debt service for the first one or two years so the school can build up cash.
- It was suggested that everyone look at the building report so we can set up funds for possible large expenses for the next 5, 10, 15, or 20 years.
- We have complied with the due diligence called for in the contract.
- The process is now in the financing / contingency section. We are working with the Broward County Office of Economic and Small Business Development. After their meeting an approval of the County Commission is required.
- A confirmation of bond counsel was received today. Once that is obtained, then the time schedule can be updated. Approximately 80% of Appendix A is complete at this time.
- Once the attorneys are assigned, then we will receive a set of documents and we will start weekly calls as updates.
- Realistically, we are probably looking at the end of March for completion of the process.

## **Form 990**

- Form 990 was presented. No concerns were noted.

## **Authorized Users for Charter Tools**

- Ms. Darling is requesting to give access to Charter Tools for April Leonard and Misha Fletcher.

## **Potential Governing Board Member**

- Jeet Sengupta was interviewed as a potential member for the Governing Board.

## **Regional Director Input**

- Ms. Swope was selected for Imagine Broward Teacher of the Year. The celebration was held on January 17th. Elena Eckerd from Imagine Weston won for the Gulf Atlantic Group. Mr. Sasse will make the announcement next Thursday.
- Imagine Broward finished STAR and will update their School of Excellence Plan. All schools will be monitoring their school data. Although the school dropped in a couple of areas, Ms. Darling is working with staff to address these areas. They will continue focusing on teaching and learning.

## **Public Input**

- Sabrina Acevedo inquired about how the school was being guarded prior to having Coral Springs Police Department guard the school and if we were in compliance with state law. Ms. Darling explained the school did have an armed guard on campus, but it is now the police department. She also inquired about the safeguards in place for confidentiality of student records.
- Dan Taraquinio stated he was concerned the Sunshine Law was not being followed exactly. He did not like the Board procedure of limiting time to public comments from an individual to two minutes. He also stated he had not received some information from a public records request and inquired when he would receive it. He asked about the procedures for notifying the public about future Governing Board meetings and if there was a consistent place to find that information. He noted he felt it was important to have an educator on the Governing Board. After looking at the school's appraisal, he said he was not convinced the amount was correct. He encouraged the Board to be careful with following the Sunshine Law.

## **Board Input**

- Chris Buckley thanked Jeet Sangupta for his interest in becoming a Governing Board member, Ms. Darling for her updates, Ms. Vernon for her hard work, and Brian Schlang for his leadership and taking the lead on the building purchase.
- John Gerun thanked the public for being a part of the process in trying to maintain the school in permanence.
- LuAnn Comes also thanked Jeet Sangupta and a parent Sarah, for their desire to become a Governing Board member, Ms. Darling for her hard work, and Brian Schlang for his diligence in the building purchase.
- Brian Schlang also thanked Jeet Sangupta and Sarah, another parent for coming forward to become a Governing Board member. He reiterated that it is the understanding of the Board

that everything has been done in the Sunshine, and been done correctly. Part of the reason for the purchase was to be able to stay competitive for teacher salaries. It was reminded that teacher raises were given this year. He asked that Ms. Darling respond to any questions given to the school. He hopes to close the purchase successfully.

### **Board Actions**

- John Gerun made a motion to approve the minutes of November 27 with a second by Christopher Buckley. The motion was carried unanimously.
- Brian Schlang made a motion to accept the Form 990 with a second by John Gerun. The motion was carried unanimously.
- Christopher Buckley made a motion, seconded by John Gerun, to add April Leonard and Misha Fletcher to be able to access Charter Tools. The motion was passed unanimously.
- A motion to send Jeet Sangupta's name to Mr. Sasse as a potential Governing Board member was made by John Gerun and seconded by Christopher Buckley. The motion was carried unanimously.
- Christopher Buckley made a motion which was seconded by John Gerun to create a policy whereby posting of public notice for Governing Board meetings will be located in the following places: on the front door, in the Parent Update email under upcoming events, on the website under Upcoming Events, and on the website Governing Board page. The motion was carried unanimously.

### **Adjournment**

- The meeting was adjourned at 7:15 p.m.

Minutes respectfully submitted by  
LuAnn Comes

Minutes are accepted as a final copy by:

  
\_\_\_\_\_  
Brian Schlang, Board Chair Member

3-18-19  
\_\_\_\_\_  
Date

### **Upcoming meeting for 2018 - 2019 School Year:**

March 4, 2019

May 20, 2019

June 17, 2019

All meetings are scheduled for 5:30 p.m.