

**Minutes
Imagine at Broward, Inc.
Imagine School at Broward
November 27, 2018
5:30 p.m.
FINAL**

Imagine School at Broward

Brian Schlang (Board Member-Chairperson) - in attendance
LuAnn Comes (Board Member) - in attendance
Christopher Buckley (Board Member) -in attendance
John Gerun (Board Member) - in attendance

Welcome

- Mr. Schlang called the meeting to order at 5:36 p.m. with all Governing Board members in attendance. Mr. Schlang welcomed the Board and public to the meeting.

Public Notice

- Ms. Darling indicated that the meeting was publicly noticed by website, parent newsletter and flyers posted on the door of the school.

Minutes

- The minutes from the regularly scheduled meeting of September 24, 2018 and emergency meeting of October 31, 2018 were reviewed. There were several corrections. One correction was the change of the name Broward County Development Authority to Broward County Office of Economic and Small Business Development. Other changes included clarifying some specifics on the school purchase details.

Principal's Report

- Ms. Darling stated Imagine Broward met the projection of 840 students enrolled during FTE week.
- Students completed the second session of STAR during the last week of October. The information was used during the second round of data chats. The data indicated a large growth in both reading and math across all grade levels.
- Teachers are attending district professional development to hone instructional skills. Some of the professional development attended by various teachers included differentiating math stations, math proficiency for struggling learners, Collections for ELA, Foundations for K, and BASIS.
- SHINE time is being implemented fully. This is a half hour block in the schedule by grade level where students are grouped for enrichment and remediation based on STAR assessment data.
- Math stations have been implemented in classrooms and may be contributing to the growth in math scores.
- The middle school boys and girls basketball teams are having a successful season. The middle school cheerleaders are cheering them on.
- The middle school drama production of "The Grinch" will be December 8.
- A middle school choir has just begun. Mrs. Jeanty is leading it.
- Officers were elected to the student government positions.
- Imagine Broward was named a School of Excellence for 2017-2018. According to the Florida State statute, a school can be named a School of Excellence if the school's grade calculation is in the 80th percentile or higher for at least two of the last three school years.
- Regarding safety, the school conducted an Active Killer Training from the Coral Springs Police Department. Recommendations from the police department include getting funding for bleed kits for each classroom and

have staff participate in bleed kit training. A "Hardening Grant" application is due December 1. The grant provides capital outlay funds to improve the physical security of the building. Dependent on the amount of funding received, ideas for funds were additional cameras, updated DVRs, installation of an entry door directly into the front office, ballistic film, perimeter fencing, and barricades.

- As of November 13, the Coral Springs Police Department is being used for the school's security detail and makes the school compliant with the MSD Safety Act.
- The first Spirit Week fundraiser earned over \$2200. There will be one fundraiser per quarter. The Fun Run event has been rescheduled to February due to STAR and BSA testing in January.
- Based on the school receiving an "A" for the 2017-2018 school year, \$83,626 have been distributed for the Florida School Recognition Program. The school has followed the procedures and timeline for use of the awards as per state statute.

Teacher and Principal Evaluation Systems

- Ms. Darling presented the Teacher and Principal Evaluation System. She provided an overview of the system. The system uses Marzano. She reminded the Board that this is the same system used last year which was approved last year. She explained 64% of the teacher evaluation is on instructional performance, 35% is on test scores (FSA or Growth Model on STAR dependent on grade level) and 1% is on deliberate practice (personal professional development). Teachers must have a certain number of walk-throughs, informal observations, and formal observations.

Form 990 Tax Return

- The 990 tax return will need to be signed. An extension request has already been made.
- Elsa was not available to answer questions about the form.
- Signing of the 990 tax form will be tabled until the January meeting.

October Budget

- Brian Schlang indicated he noted some major variances in the budget but they appeared to be mostly positive variances. Several variances were noted and general explanations were provided. There were no real concerns.
- Elsa was not at this meeting to explain the variances, but should be available at the next meeting.

Update on Building Purchase

- Richard Moreno was called and placed on speaker phone to provide an update on the building purchase.
- He said the agreements were signed and a deposit was made.
- This is the "due diligence" time. The environmental study was completed for approximately \$1300. The building condition report cost approximately \$5900 and was on the way. The appraisal was completed. The cost of the appraisal was approximately \$4500.
- A dropbox was created. Many documents from the seller have been placed in the dropbox.
- The next meeting of the Broward County Office of Economic and Small Business Development is scheduled for the next Wednesday or Thursday. This is the agency we would prefer to be the issuer of the bond due to rates. Richard will attend the meeting. After that meeting, we will be able to find out if they accept the application.
- Moodys will visit on Friday. A tour and presentation will be necessary. Ms. Darling will work on that and present. John Gerun will be in attendance. No other Governing Board member will be able to be in attendance due to the Sunshine Law.
- The processes are aligned at this time.

- Current rates have risen. There is a hope they will settle down by January. The rates are being monitored. Since this discussion began, the rates are up approximately 35 basis points so the payments would be higher from the original proposal if these rates prevail.
- Richard was aware that this month there was a big supply for building deals coming into the market so it could play with the market.
- Based on timeline, closing might be closer to February or March.
- Richard said he was pricing a different school next week so he might have a better indication of prices after that. The current rate is approximately 5.1 or 5.15, but that is not definite. He would know more after the Broward County Office of Economic and Small Business Development meeting.

Regional Director Input

- Ms. Vernon said Imagine Broward was selected to report on their School Improvement Plan success to the Imagine Schools CEOs, Directors and Academic Team Members. The purpose was to review the selected data with corresponding student performance. Ms. Vernon complimented Ms. Darling on being well-prepared and delivering the information thoroughly and with confidence. She also complimented the school on their performance.
- Ms. Vernon commented about this being the beginning of the Thanksgiving holidays. She spoke about how each of us can be thankful for our blessings.

Public Input

- Mr. Taraquinio asked multiple questions.
 - The first question he asked was who was paying the attorney fees for the Acevedo lawsuit and why it was not represented in the budget. The response was that the lawsuit to which he referred had not been completed and no information was available on fees.
 - He asked what was currently due from Imagine Schools since the auditor had suggested that future invoices due to Imagine should really have credits issued. Elsa would have the response to the question.
 - He asked if the money had been placed in the high yield savings accounts. This question was also posed by Brian Schlang. The answer will be forthcoming.
 - He stated that the final financial audit still said the end date of the charter agreement was June 30, 2025 which he believed was an improper date.
 - He inquired about the Out of Field waivers presented at the last meeting that the Board approved with a contingency that they were in compliance. The process was explained about the waivers and the length of time required for certification, especially ESOL and Gifted. Ms. Darling explained she had verified waivers within the school and attempted to get additional information from the state. Based on all information available, all teachers presented were eligible for an Out of Field waiver for this year. She did begin a new process where waivers are tracked within the school.
 - He questioned when the emergency meeting of October 31 was scheduled and where it was posted. He wanted to know why the October 31, 2018 meeting was listed as an emergency meeting with only three days notice. He stated he had been reviewing the website and had not seen it. It was explained where it was listed on the website. He asked for a reliable place to look regarding upcoming meetings.
 - He asked about how he could get a copy of the projected savings from the purchase of the building.
 - He wanted the specific name of the Broward County Authority the Governing Board wanted to handle the building project. The correct name of Broward County Office of Economic and Small Business Development Authority was stated and previous draft minutes were corrected.
 - He wanted to know why the draft minutes were not posted on the website prior to the meeting and stated that was against the Sunshine Law.

- He wanted to know why the budget was not posted on the website.
- He wanted to know when he could expect answers to his questions.

Board Actions

- A motion was made by John Gerun and seconded by Christopher Buckley to approve the minutes of September 24, 2018 with changes noted. The motion was passed unanimously.
- A motion was made by John Gerun and seconded by Christopher Buckley to approve the minutes of October 31, 2018 with multiple changes to clarify details and correct the name of Broward County Development Authority to Broward County Office of Economic and Small Business Development and School House Lease to School House Finance. The motion was passed unanimously.
- A motion was made by Christopher Buckley and seconded by John Gerun to approve the "Instructional Evaluation System" for the 2018-2019 school year which was presented by Ms. Darling. The motion was passed unanimously.

Board Input

- Brian Schlang questioned if the school funds had been placed in an interest bearing account yet. Since Elsa was not in attendance, the answer was not readily available. He also complimented the school on receiving the A+ funds and being named a School of Excellence. He congratulated Ms. Darling on having met the target of 840 student enrollment.
- John Gerun, Chris Buckley, and LuAnn Comes also congratulated the school for meeting the enrollment target of 840 students and being named a School of Excellence.

Adjournment

- The meeting was adjourned at 6:34 p.m.

Minutes respectfully submitted by
LuAnn Comes

Minutes are accepted as a final copy by:



Brian Schlang, Board Chair Member

1-28-19

Date

Upcoming meeting for 2018 - 2019 School Year:

January 28, 2019 May 20, 2019
March 4, 2019 June 17, 2019

All meetings are scheduled for 5:30 p.m.