

**Minutes  
Imagine at Broward, Inc.  
Imagine School at Broward  
June 18, 2018  
5:30 p.m.**

**Imagine at Broward**

Brian Schlang (Board Member-Chairperson) - in attendance  
Christopher Buckley (Board Member) - in attendance  
LuAnn Comes (Board Member) - in attendance  
John Gerun (Board Member) - in attendance

**Welcome**

- Mr. Schlang called the meeting to order at 5:30 p.m. with Mr. Schlang, Mr. Buckley, Ms. Comes, and Mr. Gerun in attendance. Mr. Schlang welcomed the Board and public to the meeting.

**Public Notice**

- Ms. Darling indicated that the meeting was publicly noticed by website, parent newsletter and flyers posted on the door of the school.

**Reading of Minutes**

- Minutes of the previous meeting on June 18, 2018 meeting were reviewed. A motion to accept the minutes as written was made by Brian Schlang with a second by Mr. Gerun. Minutes were approved unanimously.
- All were reminded that minutes and records are public records and can be videotaped or audiotaped by anyone from the public.

**Election of Governing Board Positions**

- Governing Board positions were discussed. Since Mr. Goldberg's term is completed and Ms. Comes' term will be completed in August, two replacements are being requested.
- The Board took action after public input was requested about Board positions. No public input was provided.
- LuAnn Comes made a motion nominating Brian Schlang to be Chairperson. The nomination was seconded by Christopher Buckley. Motion was carried.
- LuAnn Comes made a motion nominating Christopher Buckley to be Vice Chairperson. The nomination was seconded by John Gerun. Motion was carried.
- It was discussed that Christopher Buckley and John Gerun would share the responsibility for the minutes.

**Principal's Report**

- Ms. Darling presented the principal's report.
- She stated the end of the school year went smoothly.
- Year-end stipends were distributed in the last pay period.
- The follow-up to the annual monitoring visit was successfully completed on June 12. All compliance items were verified and accepted.
- Office hours for the summer are from 8:00 to 6:00 Monday through Thursday.
- Camp is July 11 - July 25. Camp Imagine has 46 campers. EDGE Camp will also be offered in July.
- Regarding facilities, Col USA has begun preparing the campus. Floors will be stripped and waxed. General repairs will take place. Painting will occur in high traffic areas and classroom lower walls.

- The Keycard FOB security card access has been installed at five points of entry. Teachers will sign out a fob at the beginning of the school year.
- Results of the FSA and EOC came in last week. The school is in the process of analyzing the data to determine trends and areas needing more attention. Overall test scores showed both up and down signals based on grade levels. Drilling down the data will allow the school to address strengths and weaknesses and make modifications where needed. At this point, the school performed better than the district in all areas. The first glance indicated a strong focus will need to be in 4th grade.
- The salary schedule and a comparison of health benefits from Imagine and the District were shared.
- Scheduling and planning for the 2018-2019 school year is underway. Regarding teachers, certification requirements were met by many returning teachers, certification status for four other teachers is due back, four teachers did leave, three teachers need to sign their agreements, and interviews have been taking place. Regarding enrollment, projection is 840 students. The expectation is to be fully enrolled by August 15. Students are being accepted from the wait list. Openings are available in 2nd, 3rd, 6th and 7th.
- A new gradebook system is being investigated. The current EngradePro system will discontinue its product June 2019.
- Handbooks are being reviewed and updated.
- The master schedule is being refined.
- The Coral Springs Police Department and Coral Springs-Parkland Fire and Rescue Department conducted a security risk assessment. This assessment needs to be submitted by August 1. An active shooter training for staff is proposed for next year. Ms. Darling discussed the Safety and Security Plan, but did not share it due to confidentiality. The Risk Data Assessment is complete and a form is forthcoming. Ms. Darling asked that due to timing of all meetings could Mr. Schlang be able to sign the form prior to the next Board meeting if needed.

### **Regional Director Report**

- Ms. Vernon stated that she had attended the Economic Sustainability meetings and complimented Ms. Darling on her performance. Ms. Darling tried to ensure she was competitive, in alignment with school needs, and also met teacher needs. Ms. Darling listened carefully and took advice. There appeared to be very good communication with the committee asking for teacher feedback prior to putting forth a plan.
- The school had a wonderful ending to the school year and is in process of preparing for the next school year.
- It was noted that Brian Schlang had made a recommendation to have an actual to date column in the budget

### **Biscayne Updated Contract**

- The contract has changed and will need to be approved. The overall monthly price decreased. However, a provision for emergency service rate was added.

### **Budget**

- The 2017 - 2018 Budget was reviewed and the 2018-2019 Budget Package was explained and discussed.
- Federal, state and local revenue showed a decrease of \$71,000. Ms. Vernon explained we had received capital funding. Elsa said the distribution of students changed so the funds changed. The school had fewer students in K-3rd which receives more FTE.
- The salary and benefits section does not have as large an increase because 2017-2018 had the retention bonus.
- The Direct Educational Expenditure has a decrease of \$104,000. Ms. Vernon said textbooks could be purchased the following year. Next year is a gap year for purchase of textbooks.
- 2017-2018 has the cost of supplies but the projected does not have revenue or expenses.
- The cost of an SRO is an increase since the school did not have a full-time SRO.
- Food service decreased based on projections of students on free and reduced lunch.

- Mr. Schlang requested an actual to date and to get the balance sheet
- Mr. Gerun questioned the facility use fee increase of 2%.
- The salary and benefits figure could change based on the new teachers being hired having a differing number of years experience or choice in an insurance benefit package. However, John Gerun voiced his concern about needing teacher stability and teacher certification. Mr. Buckley inquired if this was something Imagine could help with. Ms. Vernon explained the office send resumes to the school when sent to them, but do not generally get involved in the hiring decision.

### **Public Input**

- Mr. Gayle inquired if the Base Salary Schedule is a living document each year. The response was that it is reviewed continually in the Economic Sustainability Committee and with the Governing Board. He also asked if the school would be continuing with Marzano and pay for performance. Ms. Vernon responded that it depended on the state timeline. If the money has not gone into the fund balance then the topic could be explored. He asked about the stipends. Ms. Darling responded that the feasibility had not been evaluated for next school year. He suggested getting rid of some of the old stipends and reviewing the list. He also asked if there was a grant for the funds for an SRO. Ms. Vernon said the position was mandated by state law, but sufficient money was not provided.

### **Board Input**

- Brian Schlang stated his concern is about educational sustainability vs. economic sustainability. The solution at this point was to pay teachers a higher salary. Only four teachers left and they didn't leave because of salary. It sounds like what the school did with the salary schedule worked. However this is a short term patch. He is concerned about running in the red at some point in the future. One idea he proposed was to explore the option of Imagine buying the building. He wanted to look at the feasibility of a municipal bond with 100% funding and a possible life of 35 years using rates as low as perhaps 5.25%. Ms. Vernon said she would look into it. He stated the building sold at a price of \$17.67 million a couple of years ago. The question is if the owner is willing to sell at a reasonable price. He stated he felt Ms. Darling had done a great job working with all of us and it looked like her hard work was paying off; however, a long term solution still needed to be found. He questioned why the teacher / parent communication is different from year to year. Ms. Darling and Ms. Vernon stated all teachers had to follow the process and procedures of the school.
- Mr. Gerun stated he hoped the school could raise additional funds through sponsorship. His suggestions included a sports sponsor, fund raising with parents, Field Day sponsors, etc. He was willing to pursue this issue. He stated he felt Ms. Darling had done a phenomenal job within a very challenging environment this year.
- Ms. Comes stated she had a continuing concern with sustainability of the budget with the use of the new salary schedule. She was glad the teachers received the raise as it was needed. However, the bottom line needs to be carefully monitored so the school does not go into the red. While the fund balance is healthy now, that can quickly change with emergencies or building repairs. Additionally, funds for teacher salaries need to be secure. In addition, she asked that the non-instructional personnel salaries be reviewed during the upcoming year. She also wanted to be sure textbooks were acquired when needed and that funds would be available. She stated she looked forward to seeing the test score analysis.
- Mr. Buckley stated he thought the salary scale seemed more competitive. He was hoping to have feedback from the teachers regarding the new salary schedule. He suggested that all the benefits be put together to make the hiring package more clear. Another thought was that if someone who left would come back, it might help with a perception of low salary / benefits.

### **Board Actions**

- Electon of Board positions was stated in that section of the minutes.
- Brian Schlang made a motion to accept the 2018-2019 budget with a second by John Gerun. The motion was carried unanimously.

- Brian Schlang made a motion to accept the revisions to the Biscayne Air contract which added the acts of God rate. Jon Gerun seconded the motion. The motion was carried unanimously.
- John Gerun made a motion which was seconded by LuAnn Comes to have Brian Schlang sign the Risk Data Assessment form for the Safety and Security Plan. The motion was carried unanimously.

### **Adjournment**

- A motion to adjourn the meeting was made by John Gerun and seconded by LuAnn Comes. The meeting was adjourned at 7:44 p.m.

Minutes respectfully submitted by  
LuAnn Comes

Minutes are accepted as a final copy by:

  
\_\_\_\_\_  
Brian Schlang, Board Chair Member

8-6-18  
\_\_\_\_\_  
Date

### **Proposed meetings for 2018 - 2019 School Year:**

August 6, 2018	March 4, 2019
September 24, 2018	May 20, 2019
November 27, 2018	June 17, 2019
January 28, 2019	