



## Minutes

Governing Board Meeting  
Imagine Broward County, LLC  
D/B/A  
Imagine Charter School at Broward  
November 7, 2013  
5:30 p.m.

### Imagine – Broward LLC

Rena-Rae Kaufman (Board Chair member)  
Ilene Garland (Board member)  
Leslie Adams (Board member)

### Non-Board Members

Jacquelyn Vernon, Regional Director  
Elsa Forthmuller, Regional Finance Director  
Linda Arnold, Principal  
Brooke Davidson-London, Teacher  
Nancy Vabre-Clewner, Teacher  
April Leonard, Business Manager

### **Welcome**

The meeting was called to order at 5:32 PM by Ms. Kaufman.

### **Public Notice**

Ms. Arnold stated that the meeting had been publicly noticed through a parent email to all parents and posted on the doors. It was also posted on the website.

### **Minutes**

Board motioned to accept the corrected minutes from September 7, 2013.

### **Principal's Report**

The Scholastic book fair raised around \$10,000. With the extra funds teachers were able to order supplies for the classroom and were able to order more novel sets and math books.

The 5<sup>th</sup> grade classes have been gathering in the cafeteria for GRADE (Gang Resistance And Drug Education) presentations.

Caroline Schiling, guidance counselor, has been doing presentations on anti-bullying and the "Gum Gets in My Hair" presentation and various other small group activities with elementary students.

Intermediate students participated in Dolphin Academy. They had a great time.

Assemblies were held for Kids of Character.

The intermediate students will have three additional in-house field trips for hands-on science learning. The teacher's have been focusing on science to raise test scores.

PTO sponsored the Fall Festival. Had a great turn out and was a great family day.

We had an ice skating fundraiser which we earned over \$500.

A Parent night was held by the teachers to provide information pertaining to math and science fair.

The Governing Board was issued a copy of the final audit report from Berman Hopkins.

#### **ANNUAL MEASURABLE OBJECTIVES (AMO's)**

The State's Annual Measurable Objectives (AMO's) for 2012/2013 was met. AMO is the new verbiage. It used to be called Annual Yearly Progress (AYP).

Imagine Charter at Broward met the following Annual Measureable Objectives (AMO's) Targets 2012-2013.

All students below met the Reading targets:

All students, Hispanic, White, English Language, students with Disabilities and Economically Disadvantaged students

All students below met the Math targets:

Asian, Black/African American, English Language Learners and Economically Disadvantaged students

We did not meet AMO's with the following groups:

Reading: Black/African American students

Math: White, Hispanic students, English Language Learners and students with Disabilities

The AMO's for Math were not all met however, many learning gains were accomplished. Math is a major focus for the 2013-2014 year.

#### **HIGH PERFORMING CHARTER SCHOOL**

Imagine Charter School at Broward met the criteria to be a High Performing Charter School. Ms. Vernon explained what we have to do since we are High Performing Charter School. There are advantages of being designated as a High Performing Charter School. For example, administrative fees will be reduced. Instead of paying 5% on the first 250 students we will only pay 2%. In addition, we will only have to send quarterly

financial reports instead of monthly reports. The governing board will need to approve and sign the request that will be submitted to the School Board for our charter amendment to be extended.

Board motioned and approved to apply for extension.

#### **PLAN FOR RAISES FROM GOVERNOR**

Ms. Forthmuller explained how Mr. Gayle and Mr. Mrakovich calculated the raise. She explained that FICA has to be considered when calculating the raise to the teacher. Each teacher would get 85% rather than 100% due to FICA taxes and the 401K percentage being taken out. Ms. Davidson-London asked for clarification about how the salary increase would be issued. Ms. Forthmuller stated that the first payment would be a retro payment from August through December. The total remaining amount would be divided and disbursed over the remaining pay periods. Ms. Arnold stated that we would like to issue the retro payment in December.

Board motioned and approved the Governor's raise to teachers.

#### **SCHOOL OF EXCELLENCE PLAN (SEP)**

Ms. Arnold explained the School of Excellence Plan (SEP) is the same for the elementary and middle school. Imagine recognizes us as one school even though there is an elementary and middle. The SEP plan is to include our SAT data (Imagine 1.05 growth) and set goals for SAT and FCAT and our 6 measurements. The FCAT school data is based on the amount of proficiency on the state AMO and we use that as our target. Each year we expect to see growth. We would like to see an increase in math and writing. Teachers are working very diligently with the students to raise scores. We have organized data chats to be scheduled with the teachers. When our 4<sup>th</sup> and 5<sup>th</sup> grade students test they show no growth if they score 100% on both tests for each grade. There is a definite correlation for 3<sup>rd</sup> thru 8<sup>th</sup> grade students that take SAT. The primary grades that take SAT are high and then 3<sup>rd</sup> thru 8<sup>th</sup> grade SAT scores drop. Ms. Vernon stated there is a high correlation between student FCAT and SAT. If they did well on FCAT, they did well on SAT.

Board motioned and approved the School of Excellence Plan.

#### **COMMUNITY AND PARENTS**

Ms. Arnold explained that the school as a whole is trying to do a lot more with the community and parents. She mentioned that car chats will allow parents to have an interactive conversation with student(s) on the way home. Ms. Adams stated that conversation is great idea for parents and students to engage in, especially regarding school related issues.

#### **Public Input**

None

**Board Input**

Ms. Kaufman welcomed Leslie Adams to the board. Ms. Kaufman inquired as to how long a Governing Board member terms were as well as when they each should be taking the necessary classes. Ms. Vernon would contact the Regional HR Admin, Ms. Lehn to verify the terms as well as classes and will obtain what the break down is in bylaws.

**Adjourned**

Motion and moved to adjourn at 6:31 PM

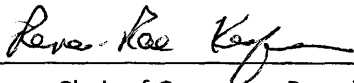
**Upcoming Meetings**

January 16, 2014 @ 5:30 PM

March 20, 2014 @ 5:30 PM

May 15, 2014 @ 5:30 PM

June 19, 2014 @ 5:30 PM



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Signature, Chair of Governing Board

Date: 2/14/14