



## Minutes

Governing Board Meeting  
Imagine at Broward, Inc  
D/B/A  
Imagine Middle School at Broward  
May 15, 2013  
6:30 p.m.

### Imagine – Broward

Rena-Rae Kaufman (Board Chair member)  
Linda Silver (Board Member)  
Ilene Garland (Board Member)  
Leslie Adams (Board Member)  
Dan Tarquinio (Board Member)

### Non-Board Members

Jacquelyn Vernon, Regional Director  
Elsa Forthmuller, Regional Finance Director  
Linda Arnold, Principal  
April Leonard, Business Manager  
Brooke Davidson-London, Teacher  
Nancy Vabre-Clewner, Teacher

### **Welcome**

The meeting was called to order at 6:15 p.m. by Rena-Rae Kaufman, Board Chair.

### **Public Notice**

Ms. Arnold stated that the meeting had been publicly noticed through a parent email and posted on the doors. It was also placed on the website.

### **Minutes**

Board motioned to approve March 20, 2014 corrected minutes. Board also motioned to approve March 31, 2014 corrected minutes.

### **Principal's Report**

The teachers and support staff received their A+ money.

All 7th Graders took the EOC Exam for Civics on the computer. All Algebra and Geometry students took their EOC's too and the 6<sup>th</sup> and 7th grade took math. Most of the testing was on computer. We did not have any major glitches with Computer Based Testing.

All assessments for FCAT's, EOC's, and SAT's have been completed.

Open House was held for new 6th Graders on Wednesday, May 14 and there was a very nice turnout. Ms. Clewner was the MC and she did a great job.

Schedule Cards were distributed to all 6<sup>th</sup>, 7<sup>th</sup>, and 8th graders.

The 8<sup>th</sup> grade student planning group is working on their End of the Year Dance. The 7<sup>th</sup> graders will be going on a field trip to learn more about the Everglades. The 8<sup>th</sup> graders will be going on their end of the year trip to Disney. The awards assemblies are on the calendar and preparations are being made.

We had nine students that placed 1st or 2nd in the Regional Science Fair. They will compete on Saturday, May 17 in Orlando.

PTO did a great job for teacher appreciation. PTO purchased additional blinds for the classrooms. They are working on purchasing more security cameras. The permits were just signed to install the cameras. Ms. Arnold stated she is looking into purchasing blinds for the entire school.

The Drama class will be putting on a production of "Annie, Jr." on May 31. Ms. Clewner said they will do two shows.

We had three 6th graders that completed the Advanced Reading Challenge. They had to read 25 books as well as do a project on each book. Each student will receive a \$50 Barnes and Nobles gift card.

Athletic awards ceremony will be held at the end of the month to recognize all the students that participated.

Ms. Kaufman signed engagement letter for Berman Hopkins to complete our audits.

#### **BUDGET 2013-2014**

Ms. Arnold said the middle school is tight but we are still in the black. We will be adding 22 more students in the middle school for the 2014-2015 school year. We are looking into Go Math as well as making sure it aligns with the standards. Everyone will receive their stipends. We are planning on workshops for teachers. We have \$7,700 to pay teachers for the workshops that they attend such as STEM activities. We are planning to give the middle school teachers two extra planning days at the beginning of the 2014-2015.

#### **BUDGET 2014-2015 Preliminary Combined Budget**

Ms. Arnold said she needs the preliminary budget approved in order to issue contracts to teachers for the 2014-2015. Ms. Arnold said it is not as rich but we are still in the black. The State of Florida reduced funding from \$90 million to \$75 million. We lost 19% for capital outlay and employee benefits increased. In the State of Florida workers comp is very high and it is going up 20%. We still aren't sure about the FTE and the TAF money. If the FTE goes up then the lease payment will go up. Ms. Forthmuller explained if the FTE does not increase then the lease does not increase. An approved preliminary budget needs to be sent into the School Board once approved. Mr. Tarquinio asked if the budget included an Assistant Principal. Ms. Arnold said yes. Ms. Adams asked if the school is considered a K thru 8th why is the Pre K on the budget? Ms. Forthmuller explained that the Pre K is private but everything is processed through the school.

Board motioned to approve the 2014-2015 Preliminary Budget.

#### **CAPITAL OUTLAY PLAN 2014-2015**

We are combining the two schools in the capital outlay plan. In the notes section we explained about the merger for 2014-2015.

#### **VENDOR CONTRACTS FOR 2014-2015**

Ms. Arnold asked the board to put this on hold until next meeting. Ms. Arnold will send them electronically to the board for review. The contracts being renewed are as follows:

- \*In Unison
- \*Daidone Food Services
- \*O'Dara Cleaning Services
- \*Building Air Services (formerly known as Commercial HVAC)

Board will officially approve vendor contracts at next meeting.

## HIGH PERFORMING CHARTER SCHOOL STATUS

The High Performing Status was approved on May 6, 2014. Ms. Arnold stated we were approved to merge both schools. It is a second amendment. Ms. Vernon said it will go in to effect on July 1, 2014. We are the first in the Broward County School District to merge schools. Will send the Consortium a letter that we will be one school and to bill us as only one school. All contracts will be approved on middle school budgets. Ms. Vernon said the attorney has issued a list of things we have to complete for the merger. Ms. Arnold explained that IDEA will be able to be merged together and will only need to do one plan. Capital Outlay will roll into one plan. Ms. Arnold said we are working on our inventory as to how it was purchased. Ms. Adams had a suggestion to keep a separate merger file just as back up because of past experience. Ms. Arnold said she has kept everything.

MSID number – Ms. Vernon tried to complete it for tonight but she is still reviewing some of the items. She sent this information to the attorney to review to determine what we need to do.

## Regional Input

Ms. Vernon was here last night for the 6<sup>th</sup> grade assembly and remarked that it was done very well by the teachers and Ms. Arnold.

Ms. Vernon distributed a copy of the Legislative Session. Page two speaks about base student allocation and the increase of 2.61%. Ms. Vernon stated the Governor is maintaining the teachers' salaries for the year. We are fighting to have the TAF on a separate line not on FTE line. If on FTE line they will take the 2% or 5%. Mr. Tarquinio asked about the budget and the FTE. Ms. Arnold explained that we are adding an additional 22 students in the middle school. Mr. Tarquinio asked if the TAF was included in the new budget. Ms. Forthmuller explained that the TAF is on the FY 15 budget and spoke about how she calculated the funds. Ms. Forthmuller said that the capital outlay was reduced.

## Public Input

None

## Board Input

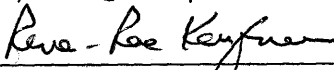
Ms. Kaufman asked about new candidates. Ms. Arnold stated she did post the openings and one parent (Mr. Rampat) sent in their resume. Ms. Arnold said she will post the openings again.

## Adjourned

Board motioned and moved to adjourn at 6:45 p.m.

## Upcoming Meeting

June 19, 2014 @ 5:30 p.m.

  
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Signature, Chair of the Governing Board

Date 6/19/14