



Minutes

Governing Board Meeting
Imagine at Broward, LLC
D/B/A
Imagine Charter School at Broward
March 20, 2014
5:30 p.m.

Imagine – Broward LLC

Rena-Rae Kaufman (Board Chair member)
Linda Silver (Board Member)
Ilene Garland (Board Member)
Dan Tarquinio (Board Member)
Leslie Adams (Board Member)

Non-Board Members

Jacquelyn Vernon, Regional Director
Elsa Forthmuller, Regional Finance Director
Linda Arnold, Principal
April Leonard, Business Manager
Brooke Davidson-London, Teacher

Welcome

The meeting was called to order at 5:34 p.m. by Ms. Kaufman.

Public Notice

Ms. Arnold stated that the meeting had been publicly noticed through a parent email to all parents and posted on the doors. It was also posted on the schools website.

Minutes

Board motioned to accept the minutes from January 22, 2014.

Principal's Report

Ms. Arnold stated our enrollment steady at 656 which is over our budgeted amount.

Assemblies were held for Kids of Character and Honor Roll.

The Imagine Family Surveys Results were sent out on January and were positive. A question on the survey asked would you recommend another child to our school, 88% of parents said they would. Communication was 75%. Parent felt more communication between teachers and parents needs improvement. Ms. Arnold

stated that one on one communication is very difficult to do. Ms. Adams asked if we used Parent Link. Ms. Arnold said that the school does use it. Our primary teachers are doing very well with communication. Brooke Davidson-London has a website that she uses for her class to keep communication open.

Benchmark Assessment Test (a predictor of the success on FCAT) Primary reading and math mid-year Assessments Results:

Math Grades 1 and 2, 84% are predicted to be proficient for promotion on the mid-year math assessment.
*Math Grades 3 thru 5, 76% are predicted to be proficient on FCAT.

Reading Grade 1, 79 % are predicted to be proficient
Reading Grade 2, 80% are predicted to be proficient
*Reading Grades 3 thru 5, 79% are predicted to be proficient on FCAT.

Science Grade 5, 28% are predicted to be proficient

(* denotes that we are targeted to go above our expected AMO's (Annual Measurable Objectives) goal on these tests)

This year Boosterthon collected around \$10,000.00. We did more internal promoting rather than having Boosterthon receive a higher percentage of revenue.

The school lottery has closed. We have 28 open seats in Kindergarten. The first 28 students on the waiting list will be notified. There were 80 seats that have been filled with siblings and Pre-K. We currently have 220 students in the lottery pool.

The elementary students celebrated the 100th Day of School and had week long celebration for Dr. Seuss's birthday.

We held Open Houses on February 19 for all potential applicants and one was held on March 12 for incoming siblings and Pre-K students.

We held a Primary Math Night and an FCAT Writes Night in January for parents.

Character Essay Contest Winners were sent to Imagine Corporate in Arlington, Virginia for grades 3, 4, 5 and one middle school student. Ms. Kaufman asked how the winners did. Ms. Arnold stated she has not yet been notified as to the outcome of winners.

Field Day was held on March 20 for the entire school.

The Science Fair will be held on April 3 for all 4th thru 8th graders. Ms. Arnold said many parents have not wanted to do the boards because it is a lot of work. For the students who enjoy science this is a wonderful project.

PTO's Family Night was a great success. We had an animal show and several raffles. It was a really great evening.

HIGH PERFORMING CHARTER SCHOOL – combining into 1 school

Ms. Vernon distributed information regarding information from Melissa Arnold our attorney with regards to combining the two schools into one school. The District agreed with this proposal and we will send a draft amendment to them next week. The merging into one school will go into effect July 1, 2014. Ms. Vernon read her email from our attorney to the board. Ms. Vernon mentioned she will be obtaining advice as how we can combine the budgets, Capital Outlay and FTE. Ms. Vernon would like to send Melissa Arnold any questions from the board. Ms. Vernon asked for the board to get all their questions prepared before we get approval. Ms. Kaufman asked if we think it will be done by July 1. Ms. Vernon said she is hopeful that Ms. Perry will get it on the board agenda in May. Ms. Kaufman asked should the audit team be involved for financial purposes for this combination. Combining the school will reduce the number of reports and will only take 2.5% for administrative fees. We will need to have an emergency board meeting to get it approved so it can move forward to the School Board of Broward County. The board needs to see the amendment language for this information.

BUDGETS 2013-2014

The budgets are still doing very good. There is a lot of money in different line items that we may not use all of such as instructional support which shows \$31,000. We will have to pay for SAT supplies, end of year tests and the 2nd grade CoGAT tests. These tests will not total \$31,000. It may be around \$10,000. We are looking to purchase social studies books.

We still have our maintenance reserve of \$24,000. We do have a lot of facility repairs. We just spent \$5,000 on sprinklers. We are still in need of new grass in some areas and this will help keep the floors inside cleaner. Javier is installing hand dryers on the first and second floor bathroom. The hand dryers will help keep the cost down on the purchasing of paper towels. We may have to pay an additional fee to our landscape company to trim some of the trees. A few weeks ago we had severe weather come through and caused damage to three trees and caused the tarp to come off one of the playgrounds.

The PTO purchased and will be installing fire rated blinds. We are still waiting on building plans from the owner of the building so we can have the City of Coral Springs sign the permits to have security cameras installed.

The Race to the Top Funds had provided the following professional development: FCAT Writes, Curriculum Compacting and STEM workshop that will take place the end of May. Brooke Davidson-London and Debra Rahn-Darling attended a professional development program for science. Ms. Arnold said the preliminary budget will be given out to board once we have completed it. We still have a few things we are unsure of regarding calculations for finance and the base student allocation. Ms. Forthmuller said the Governor's raise may still continue for the next school year, presently it is in our budget. Ms. Vernon spoke about due dates regarding preliminary budgets that need to be sent to the District. The elementary preliminary budget is due by May 30, 2014.

Regional Input

Ms. Vernon spoke about the Principal’s retreat and gave praise to Ms. Arnold and Ms. Laham on their presentation. Their presentation was on school culture, which is making the school a welcoming place, what is an adolescent and an overview of middle school. Ms. Arnold spoke about exit slips and information regarding Marzano teaching. Ms. Arnold modeled what she would like to see from the teachers. Mr. Steve Black, the Principal at Imagine North Port spoke about the organizations and the “what ifs” regarding middle school. Ms. Mary Lord, Curriculum Coordinator spoke about the effective strategies. Ms. Erin Kelly, Principal at North Lauderdale and her Curriculum Coach did a presentation on “Rigor”. Judy Muth, Group Academic Director and Susan Onori, Principal at Imagine Chancellor did a presentation on student engagement. Ms. Silver stated that middle school student tends to get lost and a presentation to the middle school teachers on “Rigor” would be beneficial. Ms. Arnold stated they are looking into having a symposium to present all the information from the Principal’s retreat to all the South Florida Region middle school teachers. Ms. Forthmuller did a presentation on finance and Ms. Donna Lehn did presentation on HR.

Ms. Vernon passed out copies of “Inspires” by Karen Gayle, “Noteworthy” by Rhonda Cagle and “Insights” by Judy Muth to the board for their information.

Public Input

Brooke Davidson-London asked if we were going to hold off on combining the schools until the 4th grade bubble downsized some. Ms. Arnold said we are going forward with the combination since we have the opportunity to do it right now. We will make adjustments when necessary regarding class size.

Board Input

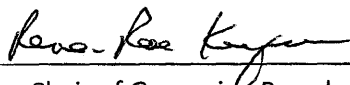
Ms. Kaufman stated that Ms. Garland and she will be leaving on June 30, 2014 due to their term ending. Ms. Kaufman asked if the leaving board members interview the new candidates. Ms. Vernon said she is not sure but will check the by laws and rules and let them know. Ms. Kaufman said the mix of community members and parents that are currently on the board is a great.

Adjourned

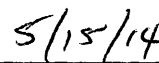
Motion and moved to adjourn at 6:19 p.m.

Upcoming Meetings

- May 15, 2014 @5:30 p.m.
- June 19, 2014 @ 5:30 p.m.



Signature, Chair of Governing Board



Date