

**Minutes**  
**Imagine-Broward County, Inc**  
**Imagine School at Broward**  
**Special Governing Board Meeting**  
**December 5, 2016**  
**5:30 p.m.**

**Imagine - Broward**

Ananda Rampat (Board Chair Member) - in attendance  
Michael Goldberg (Board Member) - in attendance  
LuAnn Comes (Board Member) - in attendance

**Welcome**

- Mr. Rampat called the special Governing Board meeting to order at 5:30 p.m. Roll call of board members indicated the entire Board of Mr. Rampat, Mr. Goldberg, and Ms. Comes in attendance. Mr. Rampat welcomed the Board and public to the meeting.

**Public Notice**

- Mrs. Tracy indicated that the meeting was publicly noticed by website, parent newsletter and flyers posted on the door of the school.

**Regional Director Report**

- Ms. Vernon reported the receipt of an estoppel letter stating the building had been sold. She explained the estoppel letter is a legal document developed by the lead counsel for Imagine Broward that must be signed and returned. The letter provides financial particulars pertinent to the building and lease. There are no changes for Imagine Broward. Although the estoppel letter must be returned, it does not impact Imagine Broward's lease. The duration of the current lease is to 2029. The new owner of the building is a management company. Mr. Goldberg questioned the difference between the school charter date of 2025 with the Broward County School Board and the end of lease date of 2029. Ms. Vernon explained why the dates differ based on submission dates and how a charter school can roll over its charter. Michael Goldberg made a motion to have Mr. Rampat sign the estoppel letter and have it returned. A second was made by LuAnn Comes. The motion passed unanimously.

**Principal's Report**

- In regards to a facility update, the heating element of the boiler went out and was replaced. This was an emergency situation since the kitchen could not operate without it and children would have been impacted. Last year the water heater tank was replaced, but not the boiler. The cost to replace the boiler was approximately \$16,000. Art Plumbing completed the job. Before replacement, they also verified that it was not under a warranty.
- The school is in the process of increasing bandwidth, which is much needed. AT&T is the provider.

**Public Input**

- Ms. Nicole Zarins-Tenenbaum said she had sent an email to PTO expressing a concern that Field Day was coming and more volunteers were needed. A discussion ensued with meeting

participants. Ms. Zarins-Tenenbaum indicated her son had a problem last year but the volunteers did not seem to know how to respond adequately. Her concerns were that the AED might be out-of-date, people were unsure how to use the AED properly, and better communication was needed. She suggested additional training. Ms. Vernon, Regional Director, said the District does check the AED annually. Mrs. Leslie Adams thought an extra set of pads and battery would be helpful. Mrs. Tracy said that the incident from last year helped shape the Field Day plans for this year. Several changes to Field Day procedures were instituted. First, a First Aid station would be in place for Field Day. Second, the time of year for the event was changed from May to December so heat would not be as much of an issue. Additionally, teachers were reminded as to incidents and emergencies in which to be alert and how to respond more quickly. Ms. Vernon said she would look into possibly getting professional training for staff and would report back to the Governing Board. Mrs. Adams suggested a Care Spot First Aid Tent for Field Day.

### **Board Input**

- All Board members indicated a concern with the AED machine and were glad Mrs. Tracy would check on it and that changes had already been instituted.
- Mr. Goldberg indicated he was very appreciative of receiving information in such a timely manner.

### **Adjournment**

- A motion to adjourn the meeting was made by Michael Goldberg and seconded by LuAnn Comes. The meeting was adjourned at 6:08 pm.

Minutes respectfully submitted by  
LuAnn Comes

Minutes are accepted as a final copy by:

 01/24/17  
\_\_\_\_\_  
Ananda Rampat, Board Chair Member

\_\_\_\_\_  
Date

### **Upcoming meetings for 2016 - 2017 School Year:**

January 24, 2017

April 5, 2017

June 13, 2017