

## Minutes

Imagine-Broward County, Inc.  
Imagine School at Broward  
August 17, 2015  
5:30 p.m.

### Imagine – Broward

Dan Tarquinio (Board Chair member)  
Ananda Rampat (Board Member)  
Leslie Adams (Board Member)  
Linda Silver (Board Member)

### Non-Board Members

Jacquelyn Vernon, Regional Director  
Maria Tracy, Principal  
April Leonard, Business Manager  
Elsa Forthmuller, Regional Finance Director  
Nancy Vabre-Clewner, School Liaison  
Nikki Tarquinio, PTO  
Carissa Duemis, Parent

### **Welcome**

The meeting was called to order at 5:34 p.m. by Mr. Dan Tarquinio, Board Chair.

### **Public Notice**

Ms. Tracy stated that the meeting had been publicly noticed through a parent email and posted on the doors. It was also placed on the website.

### **Minutes**

Board motioned to approve June 15, 2015 and August 3, 2015 minutes.

### **Principal's Report**

Ms. Tracy spoke about her start since August 5, 2015. She spoke about the Imagine Forum in West Palm, as well as the "Trade Days" last week.

### **Budget 2014-2015**

Ms. Forthmuller spoke about the 2014-2015 final amended budget. She spoke about the auditors and their visit on August 3 and 4. She also spoke about the modified accrual and the general fund is what the state will review and that ended at a surplus of \$115,000. We are going to request the auditors put 100,000 in maintenance reserve for the roof. That also adds onto the fund balance of \$600,000. With that amount we could set aside \$300,000 more in reserve. Ms. Leonard talked about the roof quotes.

Mr. Tarquinio asked about the 2015-2016 budget. Ms. Forthmuller spoke about the 2015-2016 budget. We haven't been able to amend the budget due to waiting on the state funds. Mr. Tarquinio asked we should have \$700,000 spendable fund balance and possible \$300,000 for the roof, what are the restrictions on what we can spend those funds on in the future. Ms. Forthmuller stated it has to be Capital or funds to pay down debt. Mr. Tarquinio asked about the infrastructure. Ms. Tracy spoke about the Digital Classroom Plan hand out as well as the ERATE money.

Board motioned and approve the final amended 2014-2015 budget

**2015-2016 Parent/Student/Staff Handbooks**

Ms. Clewner spoke about the revisions to the Parent and Student Handbook as well as the Staff Handbook. Mr. Rampat inquired about the spirit shirts and the increased fee as well as the homework policy. Ms. Clewner clarified the homework policy and hours. Ms. Clewner removed the line so it will read properly under the tutoring policy. The line will be reworded to say – tutoring must be done during a teacher’s regularly scheduled workday. Ms. Tracy spoke about staff handbook and going forward the sole communication between parents and students will be the use of Engrade.

Board motioned to approve the amended Parent and Student Handbook.

Board motioned to approve the amended Staff Handbook including the removal of the clause of tutoring during the scheduled work day.

**Digital Classroom Plan**

Ms. Tracy spoke about the digital classroom plan handout and where we would like to spend the funds. Ms. Vernon stated it has to been submitted to the district by September 15, 2015.

Board motioned to provisionally approve the Digital Classroom Plan pending the estimates that are required prior to submission, and authorize Mr. Tarquinio to sign on behalf of the board.

**Public Input**

A member of the public asked (Ms. Tarquinio) asked about the tutoring policy in the Parent and Student handbook. Can the teacher tutor their own student after hours for pay? No they cannot. Ms. Tarquinio asked about the computer classrooms. Ms. Vernon spoke about the affects of the infrastructure. Ms. Tarquinio asked about the bathroom provisions to eliminate the interaction with elementary and middle students.

**Region Director Input**

Ms. Vernon thanked Ms. Tracy and Imagine Broward on hosting the “Trade Days”. They were very effective. She spoke about the various workshops that were put on and attended by the South Florida Region teachers.

**Board Input**

Mr. Tarquinio asked if we can allow the agenda so there is more public input about agenda items. Mr. Tarquinio spoke about what he would like to see with regards to agenda items and public input. Ms. Silver asked if he would like the public input to be after each item. Ms. Vernon stated it cannot be a conversation but said she doesn’t think this could happen but would research and find out what is allowable. Ms. Adams spoke about the procedure at her prior school with regards to agenda items from public. Ms. Silver stated that public input should be done at the beginning for agenda items and non-agenda items at the end of the meeting. Ms. Vernon will research the answer and get back to the Board at the next meeting.

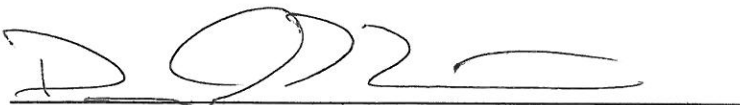
Ms. Adams asked about PE Uniforms as to where they change back into school uniforms. Ms. Clewner spoke about what they did last year and the PE coach would let his class go earlier to accommodate the changing back to their school uniforms. Ms. Clewner stated they can opt out of PE if they sign the waiver and choose another elective.

**Adjourned**

Board motioned and moved to adjourn at 6:33 p.m.

**Upcoming Meeting**

September 24, 2015, Thursday @ 5:30 p.m.



Signature, Chair of the Governing Board



Date